

## **(PUBLIC) Black Country & West Birmingham CCGs Governing Bodies in Common**

**Date:** Tuesday 9 March 2021  
**Venue:** Virtual Microsoft Teams Meeting  
**Chair:** Dr Ruth Edwards, Dudley CCG

**Time:** 1pm  
**Room:** n/a

### **AGENDA**

This meeting will be held in public and will be recorded purely as an aide memoir for the minute taker to ensure an accurate transcript of the meeting, decisions and actions. Once the minutes have been approved the recording will be destroyed.

Item	Time	Subject	Enc	Reason	Lead
<b>1.</b>		<b>INTRODUCTION</b>			
1.1	1.00pm	<b>Welcome and Introductions</b>			
1.2	1.01pm	<b>Apologies for absence</b>			
1.3	1.02pm	<b>Declarations of Interest</b> To request members to disclose any interest they have, direct or indirect, in any items to be considered during the course of the meeting and to note that those members declaring an interest would not be allowed to take part in the consideration for discussion or vote on any questions relating to that item			
1.4	1.03pm	<b>Conflicts of Interest</b>			
1.5	1.04pm	<b>Review of minutes and actions from previous meeting – 12 January 2021</b>	<u>1</u>	Approval	Chair
1.6	1.10pm	<b>Matters Arising</b>			
<b>2.</b>		<b>AO AND CHAIR UPDATE</b>			
2.1	1.11pm	<b>AO and Chair Update</b>		Assurance	Paul Maubach/ Chair
<b>3.</b>		<b>QUALITY AND COVID 19 VACCINE</b>			
3.1	1.20pm	<ul style="list-style-type: none"> <li>Quality Update</li> <li>Covid Vaccine Preparedness Update</li> </ul>	<u>2</u>	Assurance	Sally Roberts
<b>4.</b>		<b>PROCUREMENT PLAN 2021-22</b>			
4.1	1.40pm	<b>Procurement Plan 2021-22</b>	<u>3</u>	Assurance and Approval	Matt Hartland
<b>5.</b>		<b>COMMITTEE ASSURANCE REPORTS</b>			
5.1	1.50pm	<b>Joint Health Commissioning Board Update Report</b>	<u>4</u>	Assurance	Chair

5.2	2.00 pm	<b>Audit and Governance Committees in Common Update Report</b>	<u>5</u>	Assurance	Peter Price
5.3	2.10pm	<b>Primary Care Commissioning Committees in Common Update</b>	<u>6</u>	Assurance	Mike Abel
<b>6.</b>		<b>SUSTAINABILTY AND TRANSFORMATION PARTNERSHIP</b>			
6.1	2.20pm	<b>STP Report Update</b>	<u>7</u>	Assurance	Paul Maubach
<b>7.</b>		<b>RISK</b>			
7.1	2.30pm	<b>New Risks Identified</b>			Chair
<b>8.</b>		<b>DATE OF NEXT MEETING</b> Tuesday 6 April 2021 at 1pm via Teams			



**Governing Body's held in common  
Register of interests**

Name	Position	CCG	Interest Declared & Nature	Type of interest
Alan Johnson	Secondary Care Consultant	Dudley CCG	Daughter works at Worcester Acute Hospitals	Indirect
Bal Kaur	Acting Director of Public Health - Dudley Local Authority	Dudley CCG	None	N/A
Bown Jonathon	Western Birmingham GP of BSOL CCG	SWB CCG	Cape Hill Medical Centre GP Partner	Financial
			BSOL CCG Clinical Lead	Financial
			Health Xchange GP Joint lead primary care contract	Financial
			Health Partnership Shareholder	Financial
Christopher Handy	Lay member, Vice Chair	Dudley CCG	Chief Executive, Accord Group	Financial Interest
			Visiting Professor at Birmingham City University	Non-Financial Professional
			Board Member of: - Black Country LEP Board - Redditch Co-operative Homes - Black Country Consortium - Walsall Housing Regeneration Agency - Direct Health - Eurohnet - Trident Housing andCare	Non-Financial Professional Interest
Dr Amit Khera	Governing Body GP Member	Walsall CCG	GP Partner, Broadway Medical Centre	Financial Interest
Dr Anand Rischie	Chair	Walsall CCG	Committee member of Walsall LMC	Non- Financial Professional
			Director Black Country Health Solutions: External consultancy for health Intelligence and Appraisal work along with chairing of pharmaceutical	Financial Interest
			Member of RCGP	Non- Financial Professional
			Principal GP at Pleck Health Centre which is part of Modality Walsall Partnership	Financial Interest
			Spouse a principal GP within Birmingham CCG	Non- Financial Personal Interest
Dr Ayaz Ahmed	Governing Body GP	SWB CCG	Village Medical Centre Sole GP Partner	Financial
			Malling Health Urgent Care Centre (Russells Hall Hospital) Two GP Session Per Week	Financial
			Faculty of Forensic and Legal Medicine Member	Professional
			Sandwell Health Partnership Federation GP Shareholder	Financial
			Jubilee Health Centre GP Partner with Dr Bhadauria	Financial
			Jubilee Health Centre GP Partner with Dr Bhamik	Financial
Dr David MacKenzie Bush	Governing Body – Locality Lead	Wolverhampton CCG	GP Owner/Contractor, Penn Surgery	Financial Interest
			Medical Referee, City of Wolverhampton Council (employee)	Financial
			Owner and Managing Director, DMB Consultancy LTD, provider of occupational medicine services to various commercial clients, including City of Wolverhampton Council	Financial Interest
Dr Fiona Rose	Elected CCG Board Member for SCG Locality GP Lead Quality and Safety	Dudley CCG	Director of Rose Medical consultancy - providing locum GP support to Future Proof Health Ltd	Financial Interest
			GP - Northway Medical Centre	Financial Interest
			Husband works for Bham City Council in IT	Indirect Interest
Dr Hammad Lodhi	Governing Body Member	Walsall CCG	Charity Trustee UK Islamic Mission	Non- Financial Personal Interest
			Charity Trustee/Director UKIM, Community, Development and Welfare	Non- Financial Personal Interest
			Founder, Past President and current Board Member, British Islamic Medical Association	Non- Financial Personal Interest
			GP Lower Farm Health Centre	Financial Interest
			GP Principal, Amber Medical Centre	Financial Interest

			Member of BMA	Non- Financial Professional
			Treasurer, Local Medical Committee, Walsall.	Non- Financial Professional Interest
Dr Harinder Baggri	CCG Clinical Executive in Primary Care	Walsall CCG	GP Partner, Kingfisher Berkley	Financial Interest
			GP Partner, Walsall Modality has entered into long term partnership with Push Doctor	Financial Interest
			Walsall Modality GP Partner	Financial Interest
			Partner Dr Jaspreet Baggri is a salaried GP at Kingfisher Berkley Practice	Indirect Interest
Dr Ian Sykes	chair of CCG	SWB CCG	British Medical Association Member	Professional
			Royal College of GP's Member	Professional
			Conservative Party Member	Professional
			Oakham Surgery Building Part owner of the Oakham Surgery building, which is rented out to YHP to provide General medical services, and from which I therefore receive an income	Financial
			Tividale Pharmacy receive a share of the profits generated at the Pharmacy	Financial
			Health Harmonie Health Harmonie rent a small space in the Oakham Surgery building.	Financial
			Patient at a member practice of the CCG	Personal
			Daughter employed as staff nurse at Royal Wolverhampton Trust	Indirect Personal
Dr J Teoh	Clinical Executive for Integrated Assurance & MacMillan GP Facilitator	Walsall CCG	Spouse is a GP Partner in B.Sol CCG	Indirect Interest
			Spouse is a Clinical Advisor for NHS England	Indirect Interest
			One session per week as salaried GP on GP Retention Scheme, St Peters Surgery	Non Financial Professional Interest
			MacMillan GP Facilitator post is funded by MacMillan	Non Professional Professional Interest
Dr Jonathan Darby	Clinical Executive	Dudley CCG	Birmingham Director Manor Abbey Investments Ltd	Non-Financial Personal Interest
			Medical Advisor for BBC Drama,	Non-Financial Professional Interest
			Salaried GP - St Margaret's Well Surgery	Financial Interest
Dr Karlis Armands Grindulis	Secondary Care Consultant	SWB CCG	Orchard School Oldbury Spouse is Chair of Governors	Personal
			The Feeding Clinic CIC Wife is director	Personal
			Son-in-law is a GP who undertakes sessional work for Babylon - GP at hand	Personal
Dr Manir Aslam	Governing Body GP Member	SWB CCG	Broadway Health Centre Birmingham GP Partner	Financial
			SWBHT Wife is a consultant	Personal
			Broadway property company limited Director - BPC owns the building in which the practice is situated	Financial
			Broadway Health limited Director - provider of primary medical services	Financial
Dr Manjit Kainth	Governing Body GP Member	Wolverhampton CCG	Private GP at Nuffield Health	Financial Interest
			Director at Unity PCN	Financial
Dr Masood Ahmed	Chief Medical Officer	Black Country and West Birmingham CCG's	Director of LISN Ltd.	Financial
			Non-Executive Director of Lavanya Plus Ltd.	Financial
Dr Mohammad Asghar	Governing Body GP	Wolverhampton CCG	GP and Director Health and Beyond Ltd.	Financial Interest
			Member of Wolverhampton LMC	Professional
Dr Mohit Mandiratta	GP Board Member	Dudley CCG	GP Partner at Feldon Practice (with partner based shareholding in Futureproof)	Financial Interest
			Partner is an employee of Sandwell and West Birmingham NHS Trust	Indirect Interest
Dr Nasir Asghar	Chair of North Locality, Clinical Advisor for Medicines Management & Urgent Care	Walsall CCG	A Partner at Pinfold Medical has independent interests in Walsall Alliance and Waldoc	Indirect Financial Interest
			AQP Minor Surgery Contract held by Pinfold Medical	Financial Interest
			Senior Partner, Pinfold Medical, GMS Practice	Financial Interest
			Shareholder in Walsall Alliance GP Federation	Financial Interest

			Shareholder OurNet Health Services	Financial Interest
			Unpaid Trustee of a UK charity - iGive	Non- Financial Personal Interest
			Walsall North PCN Clinical Director	Financial Interest
Dr Parmjit Marok	Governing Body GP Member	SWB CCG	Rotton Park Medical Centre GP Partner and manager - RPMC is part of ICOF PCN (not a member of the board)	Financial
			Royal College of GP's Member	Professional
			NHS England GP appraiser - Appraising local GP's	Financial
			Health Education England Training Program director across west midlands with responsibility for Quality, Prescribing and Patient Safety	Financial
			ICOF Primary Care Network Member	Financial
			Health Education England - West Midlands Deanery GP Trainer - Training junior doctors in the West Midlands Deanery	Financial
			Dr Inderjit Marok - GP Partner and Rotton Park Medical Centre and governing body member SWB CCG and SWB IT Sponsor ( until end 2018), member of ICOF PCN) Father - GP Partner and Rotton Park Medical Centre and governing body member SWB CCG and SWB IT Sponsor ( until end 2018), member of ICOF PCN)	Personal
			Jaginder Marok - Practice Nurse at Rotton Park Medical Centre Mother	Personal
Dr Priyanand Hallan	Governing Body GP Member	SWB CCG	Scott Arms Medical Centre involved in a new primary care development Scott Arms Medical Centre that is under development.	Financial
			Practice Development LTD director of Practice Development LTD which provides non-GMS medical services and Aesthetic medicine	Financial
			Providers 4 Health PCN Member	Financial
			Great Barr PCN Member	Financial
Dr Purshotam Das Gupta	Board Member Dudley & Netherton Locality	Dudley CCG	GP Partner at Links Medical Practice	Financial Interest
			Shareholder, Future Proof Health Limited (via practice shareholding)	Non-Financial Professional Interest
Dr R Sandhu	West Locality GP Chair	Walsall CCG	Clinical Director for West One Walsall PCN	Financial Interest
			Director of RheumDoc	Indirect Interest
			Medical Director, Modality Walsall Division	Financial Interest
			GP Partner Modality Partnership – Kingfisher Berkley Practice (2003)	Financial Interest
			Spouse is Consultant Rheumatologist, RHH (2009)	Indirect Interest
Dr Rajshree Rajcholan	WCCG GP Lead for Quality and Safety Governing Body Member	Wolverhampton CCG	None	N/A
Dr Rashi Gulati	Governing Body Member	Wolverhampton CCG	Husband is a Consultant at Royal Wolverhampton Trust	Indirect Personal
Dr Ruth Edwards	Chair of CCG	Dudley CCG	Shareholder, Future Proof Health Limited (via practice shareholding)	Financial
			GP Partner - AW Surgeries	Financial
Dr Salma Reehana	Chair of the Governing Body	Wolverhampton CCG	Member of BMA Fellow of RCGP Member of MDU Member of FSRH	Financial Interest
			Mr Manjt Jhooty, Director of Health & Beyond is Governing Body Lay Member for Audit and Governance at Walsall CCG	Indirect Personal
			Practice is part of Primary Care Home 2 and partners have lead roles in the organisation	Indirect
			Some of my partners within Health & Beyond are also part of WDL which manages Showell Park and AMPS Practice. I have no links directly with Showell Park.	Non-Financial Interests
			Board Member - Accord Housing Group	Financial Interest
			Director - Matrix Global Holdings LLtd.	Financial
Dr Sandeep Kaul	Governing Body Board Member Locality Lead: East Clinical Advisor Mental Health	Walsall CCG	BMA Member	Non- Financial Professional
			Clinical Director Walsall East 1 Primary Care Network	Financial Interest
			GP Partner at Leamore Medical Centre (Harden) and New Road Health Centre (Brownhills). Both GMS. My GP Partners are family members (Father, Mother and Wife)	Financial Interest

			LMC Committee Member	Financial Interest
			Parents are directors in a private Ltd company providing nursing care to elderly residents in a nursing home in Walsall	Indirect Financial Interest
			Shareholder and Company Director for OurNet Health Services Ltd	Financial Interest
			Shareholder in ACEPAY Ltd: providing care in nursing home owned by family	Financial Interest
			Shareholder in LATON Ltd leasing property to ACEPAY Ltd	Financial Interest
			Shareholder in Walsall Alliance GP Federation	Financial Interest
Dr Sarbjit Basi	Director of Primary Care	Black Country and West Birmingham CCG's	KPMG - Previous employee (Primary Care Lead )	Personal
			I was employed by the Modality Partnership in West Birmingham from December 2012 – March 2014 and was a partner between April 2014 – February 2018. I resigned from the partnership in February 2018	Personal
Dr Tim Horsburgh	Clinical Executive for Primary Care & LMC Representative	Dudley CCG	Clinical Executive for Primary Care	Non-Financial Professional
			Clinical Lead for SWITCH	Non-Financial Professional
			Clinical Lead GP MCP	Non-Financial Professional
			Designated Medical Officer Dudley CCG	Non-Financial Professional
			Secretary for Dudley LMC	Non-Financial Professional
			Salaried GP - Waterfront surgery	Non-Financial Professional
Emma Smith	Governance Support Manager	Dudley CCG	Vice Chair/Governor at Netherton Park Nursery	Indirect Interest
Geraint Griffiths-Dale	Walsall Managing Director	Black Country and West Birmingham CCG's	Fellow of CIPFA	Non-Financial Professional Interest
			Member of CIPFA	Non-Financial Professional Interest
Helen Mosley	Lay Member	Dudley CCG	Interim Communications Consultant - University Hospital Coventry and Warwickshire NHS Trust	Financial Interest
			Voluntary Director, Wyre Community Land Trust	Non-Financial Personal Interest
Helen Ryan	Practice Manager Representative Governing Body Member	Wolverhampton CCG	My Practice, Penn Manor Medical Centre is now fully integrated with the Royal Wolverhampton Trust	Financial Interest
James Green	Chief Financial Officer	Black Country and West Birmingham CCG's	Oxford Biomedica PLC Small shareholding in Oxford Biomedica PLC	Financial
			Registered patient at The Northway Medical Centre (Dudley CCG)	Non- Financial Personal Interest
Janette Rawlinson	Lay Member	SWB CCG	Just Real Solutions Principal Consultant	Financial
			SCVO (sandwell council for Voluntary Organisations) and BVSC (Birmingham Voluntary Service Council) Clients of Just Real Solutions - Consultancy Work	Financial
			CRUK (Cancer Research UK) Stratified Medicine Programme Board Lay Governance Member	Financial
			NCRAS Clinical Reference Group (National Cancer Registration and Analysis Service) Member of RICCR working group- (Review of Informed consent cancer registry)	Financial
			Macmillan User Reference Group Member – Horizons Survivorship Study	Financial
			British Thoracic Oncology Group Advocate at conferences, clinical trials, annual meetings and Steering Group Member(Apr 2017)	Professional
			Society of Cardiothoracic Surgery Patient Advocate	Professional
			NHS England Member of Clinical Expert Group (lung cancer) and LC Screening Advisory Group	Professional
			European Respiratory Society Speaker at annual congress on lung screening, member of screening group	Financial
			University of Birmingham PPI Member for medical school, speaker at UG Genomics session	Financial
			EORTC - European Organisation for Research and Treatment of Cancer Speaker at 3rd international survivorship summit and Patient Days Workshop	Professional
			Takeda Speaker at industry workshop	Financial

			ECCO - European Cancer Organisation Speaker at resolution passing summit, Vienna	Financial
			European Lung Foundation Member of Patient Advisory Group (lung cancer) and cross patient advisory group	Financial
			Roy Castle Lung Cancer Foundation Advocate / Fundraiser, member of patient literature review panel	Professional
			Grant Thornton Attend Non-Exec directors trainer sessions	Professional
			WM Cancer Alliance Lung Cancer and Mesothelioma Expert Advisory Group and PPI group	Professional
			NCRI Lung Group - Advanced disease Subgroup Member of Lung Group	Professional
			University of Birmingham - Member of ICRB group	Financial
			EORTC - European Organisation for Research and Treatment of Cancer - member of Patient panel	Financial
			UCL CTC - member of EARL clinical trial TMG (March 2019) and PPI group (Nov 2019)	Financial
Jayne Emery	Chief Officer of Dudley Healthwatch	External	Employee of Dudley CVS which holds contracts funded by Dudley CCG	Financial
Jim Oatridge OBE	Interim Deputy Governing Body Chair	Wolverhampton CCG	Utility Regulator, Belfast – Independent Chair of the Audit Committee and Freedom of Information Appeal person.	Financial Interest
			WRAP, Banbury – Trustee and Chair of Audit Committee of the Charity	Non-Financial Interest
			GPS Solihull, a large GP partnership in Solihull providing largely NHS primary care services. Position of independent board member and chair of remuneration committee.	Financial Interest
			University of Wolverhampton, Board member and Chair of Audit and Risk Committee.	Non-Financial Professional Interest
			Fellow, Chartered Institute of Public Finance and Accountancy, London.	Non-Financial Professional Interest
			Fellow, Chartered Institution of Water and Environmental Management, London.	Non-Financial Professional Interest
			Chartered Member, Society for the Environment, London	Non-Financial Professional Interest
			Chartered Member, Chartered Institute of Public Relations, London	Non-Financial Professional Interest
			Member, Water Conservators Livery Company, London.	Non-Financial Professional Interest
			Freeman, City of London Corporation	Non-Financial Professional Interest
		CIWM, Northampton – Independent Chair of the Audit and Risk Committee..	Financial Interest	
Jodi Woodhouse	Head of Corporate Governance	SWB CCG	Partner is employed at Ramsay Healthcare	Financial
John Taylor	Chair - Healthwatch Sandwell	External	Director John Taylor Consultancy	Financial
			Trustee, Heart of England Community Funds	Professional
			Member of the Lord Chancellors Advisory Committee	Professional
			Volunteer, Oxfam	Professional
			Chair, Healthwatch Walsall	Financial
			Chair, Healthwatch Sandwell	Financial
Julie Jasper	Lay member - Audit	SWB CCG	Member of CIPFA	Professional
			Westlands Associates Ltd. Managing Director	Professional
			Rowley View Nursery School I am Chair of Governors (this is an unpaid position)	Personal
Laura Broster	Director of Communications & Public Insight	Black Country and West Birmingham CCG's	Director of Shrops Hire Solutions Ltd	Financial Interest

Mandy Poonia	Chair, Walsall Healthwatch (HAB)	Walsall CCG	Justice of the Peace	Non Financial Professional
			Member of Wednesfield Rotary	Non Financial Professional
Manisha Patel	Senior Executive Assistant	Black Country and West Birmingham CCG's	None	N/A
Manjit Jhooty	Lay Member for Audit & Governance	Walsall CCG	HSL - Director - Director Director/ Management consultancy activities other than financial management tor – Shareholder	Financial Interest
			Jhoots Group Ltd Director – Shareholder Holding Company for Jhoots Companies	Financial Interest
			Jhoots Healthcare Ltd Director – Shareholder Pharmacies across England	Financial Interest
			Jhoots Lets Ltd Director – Shareholder Residential letting organisation	Financial Interest
			Jhoots Pharmacy Ltd and Jhoots Chemist Ltd Director – Shareholder Pharmacies across England	Financial Interest
			Pasab Ltd t/a Jhoots Pharmacy Director – Shareholder Pharmacies across England	Financial Interest
			Walsall Local Integration Partnership Board	Non- Financial Personal
			Wolverhampton CCG –Chair Of CCG Dr. S. Reehana Known to me as she is also a partner in Health and Beyond Partnership Health and Beyond Property Ltd.	Personal
			Matrix Global Holding – Holding Company for external investment	Financial
			MIS Global Holdings LTD (12682667)	Financial
			KARAKORAM WELLBEING CENTRES LIMITED (12682551) – Global wellbeing Centre's	Financial
			KARAKORAM SKINCARE LIMITED (12682667)	Financial
			KARAKORAM INNOVATION LIMITED (12683004)	Financial
			KARAKORAM TECHNOLOGIES LIMITED (12684550)	Financial
			OCTOPWS INNOVATION LIMITED (12614804) – Project management solution	Financial
			KARAKORAM GLOBAL HOLDINGS LIMITED (12679959)	Financial
			STARFISH LABS HOLDINGS LIMITED (12590528) Software Development and APPs solution	Financial
			TECH SYSTEMZ LIMITED (09665597) IT solutions Company	Financial
			BHNC LTD. (04791219) – Property Holdings Company	Financial
			Walsall Economic Board – Vice Chair	Non- Financial Personal Interest
			Medepos Ltd- Director. Epos Provider for Pharmacy	Financial Interest
			Health And Beyond Ltd and Health Beyond Partnership - Shareholder and Managing Partner in Wolverhampton GP practices	Financial Interest
			Green Monkey Drink Ltd	Non- Financial Personal Interest
HAFREN SCIENTIFIC LTD (06769895 – NED – Oil and Gas solutions - Towns Fund - Chair	Financial			
Matthew Hartland	Deputy Accountable Officer	Black Country and West Birmingham CCG's	Director of Dudley Infracare Lift LTD	Financial Interest
			Director of Infracare (Walsall and Wolverhampton)	Financial Interest
			Limited Director of Whitbrook Management Company	Financial Interest
			Member of Chartered Institute of Public Finance and Accountancy	Financial Interest
Michelle Carolan	Sandwell Managing Director	Black Country and West Birmingham CCG's	Daughter employed at SWB CCG in Quality team	Personal
Mike Abel	Lay Member Commissioning	Walsall CCG	Chair, Director Chuckery Festival	Non- Financial Personal Interest
			Chair. Chuckery NHW	Non- Financial Personal Interest



			Partner works for Black Country Healthcare NHS Foundation Trust	Indirect Personal
Mike Hastings	Director of Technology and Operations	Black Country and West Birmingham CCG's	Governing Body Member, Wolverhampton Voluntary Sector Council.	Non-Financial Professional Interest
			Vice Chair, City of Wolverhampton College Board of Governors	Non-Financial Professional Interest
Neill Bucktin	Dudley Managing Director	Black Country and West Birmingham CCG's	Director, North East Worcestershire Enterprises Ltd	Non-Financial Personal Interest
			Member of Managers in Partnership	Non-Financial Professional Interest
			Non-Executive governor and Chairman of the Corporation, Heart of Worcestershire College (A general further education college which provides services for young people with special educational needs and disabilities of the sort commissioned from time to time by the CCG.)	Non-Financial Personal Interest
Paul Maubach	Accountable Officer	Black Country and West Birmingham CCG's	Chief Accountable officer at all 4 CCG's within Black Country and West Birmingham	Direct Financial Interest
			Member of CIPFA	Non-Financial Personal Interest
			Member of Managers in Partnership	Non-Financial Personal Interest
			Married to Director of Operations, Strategy and Partnerships, Dudley Integrated Health & Care	Indirect Interest
Paul Tulley	Wolverhampton Managing Director	Black Country and West Birmingham CCG's	None	N/A
Peter McKenzie	Corporate Operations Manager	Wolverhampton CCG	Wife is Staff Nurse at the University Hospital North Midlands Trust	Financial Interest
Peter Price	Independent Lay Member	Wolverhampton CCG	Chartered Institute of Public Finance and Accountancy - member	Financial Interest
			Housing Group Plus - Non-Executive director of Care Plus which is a subsidiary of Housing Plus.	Financial Interest
Peter Warrener	Director of HR	Black Country and West Birmingham CCG's	None	N/A
Pip Mayo	West Birmingham Managing Director	Black Country and West Birmingham CCG's	None	N/A
Rachel Barber	Lay Member Public & Patient Participation Involvement	Walsall CCG	Onward Housing NED	Financial Interest
			North Wales Police Joint Audit Committee Chair	Financial Interest
			A2 Dominion Advisor	Financial Interest
			Non-Executive Director- Housing Plus	Financial Interest
			Sister in law is a Health Care Assistant at New Cross Wolverhampton Eye Infirmary	Non-Financial Personal Interest
			Justice of the Peace (Family)	Non-Financial Personal Interest
Ranjit Sondhi	Lay member, CCG Vice Chair	SWB CCG	Hope Projects Birmingham Trustee	Financial
			National Citizens UK Trustee	Financial
			Nishkam Health Project Board Member	Financial
			Sampad Chairman	Financial
			Birmingham and Solihull CCG Wife is Non-Executive Director	Personal
			Guide dogs for the Blind Board Member	Personal
Rebecca Willetts	Clinical Lead for Integration, Older Adults and GP Education	Dudley CCG	GP Partner at Wychbury Medical group	Financial Interest
			Shareholder in Future Proof Health (shares held via Wychbury Medical group*)	Financial Interest
Rhod Mitchell	Co-Opted Independent Member, chair of Western Birmingham JCC	SWB CCG	Paradigm Hospitality Ltd Director	Financial
			The Liberty Collection Ltd Director	Financial

Sally Roberts	Chief Nursing Officer	Black Country and West Birmingham CCG's	Member of NMC	Non-Financial Professional Interest
Sara Saville	Head of Corporate Governance	Walsall CCG	Member of MIP Union	Non- Financial Personal Interest
			Sister Nurse at County Hospital	Indirect Personal
			State Registered Podiatrist	Non- Financial Personal Interest
			Daughter Staff Nurse at Royal Wolverhampton NHS Trust	Indirect Personal
Tapiwa Mtemachani	Director of Transformation and Partnerships	Black Country and West Birmingham CCG's	None	N/A
Therese McMahon	Lay Member	SWB CCG	None	N/A
Tony Allen	Non Executive Director	Dudley CCG	BRIO Leisure	Financial Interest
			Director - TNL Consulting Ltd	Financial Interest
			Inclusion Housing	Financial Interest
			Mastercall Healthcare Out of Hospital	Financial Interest
			Non Executive Director - Shrewsbury & Telford NHS Trust	Financial Interest
William Leslie Trigg	Governing Body Lay Member	Wolverhampton CCG	Member of CIPFA (Chartered Institute of Public Accountants)	Professional
			Member/Director – The Rural Enterprise Academy	Financial Interest
			Financial Director (Trustee) – Uttoxeter Learning Trust	Financial Interest
			Chief Officer at Stone Town Council	Financial



## PUBLIC GOVERNING BODIES IN COMMON

TUESDAY 12 JANUARY 2021 AT 1PM VIA VIRTUAL TEAMS MEETING

### M I N U T E S

#### MEMBERS

Name	Title	CCG
Dr Ruth Edwards	CCG Chair (Chair)	Dudley CCG
Mr Tony Allen	Lay Representative	Dudley CCG
Dr Jonathan Darby	Clinical Executive	Dudley CCG
Dr Chris Handy	Lay Representative (Dudley Vice Chair)	Dudley CCG
Dr Tim Horsburgh	GP Governing Body Member	Dudley CCG
Mr Alan Johnson	Secondary Care Consultant Representative	Dudley CCG
Dr Mohit Mandiratta	GP Governing Body Member	Dudley CCG
Ms Helen Mosley	Lay Representative	Dudley CCG
Dr Rebecca Willetts	GP Governing Body Member	Dudley CCG
Dr Ian Sykes	CCG Chair	Sandwell and West Birmingham CCG
Dr Manir Aslam	GP Chair – System Commissioning Sub-Committee	Sandwell and West Birmingham CCG
Dr Ayez Ahmed	GP Governing Body Member	Sandwell and West Birmingham CCG
Dr Karl Grindulis	Secondary Care Consultant Representative	Sandwell and West Birmingham CCG
Dr Priyanand Hallan	GP Governing Body Member	Sandwell and West Birmingham CCG
Ms Julie Jasper	Lay Representative	Sandwell and West Birmingham CCG
Ms Therese McMahon	Lay Representative	Sandwell and West Birmingham CCG
Ms Janette Rawlinson	Lay Representative	Sandwell and West Birmingham CCG
Mr Ranjit Sondhi	Lay Member, Vice Chair	Sandwell and West Birmingham CCG
Dr Anand Rischie	CCG Chair	Walsall CCG
Mr Mike Abel	Lay Representative	Walsall CCG
Dr Nasir Asghar	Locality Lead (North)	Walsall CCG
Dr Harinder Bagri	GP Governing Body Member	Walsall CCG
Miss Rachel Barber	Lay Member for Patient and Public Involvement	Walsall CCG
Mr Manjit Jhooty	Lay Representative	Walsall CCG
Dr Sandeep Kaul	Locality Lead (East)	Walsall CCG
Dr Amrit Khera	GP Governing Body	Walsall CCG
Dr Hammad Lodhi	GP Chair – System Commissioning Sub-Committee	Walsall CCG
Dr Ravinder Sandhu	GP Governing Body Member	Walsall CCG
Dr Joo Teoh	GP Chair – Quality and Performance Sub-Committee	Walsall CCG
Dr Salma Reehana	CCG Chair	Wolverhampton CCG
Dr Mohammed Asghar	GP Governing Body Member	Wolverhampton CCG
Dr Joseph Burnett	GP Governing Body Member	Wolverhampton CCG

Dr David Bush	GP Governing Body Member	Wolverhampton CCG
Dr Rashi Gulati	GP Governing Body Member	Wolverhampton CCG
Dr Manjit Kainth	GP Chair – System Commissioning Sub-Committee	Wolverhampton CCG
Mr Jim Oatridge	Lay Representative	Wolverhampton CCG
Mr Peter Price	Lay Representative	Wolverhampton CCG
Dr Rajshree Rajcholan	GP Chair – Quality and Performance Sub-Committee	Wolverhampton CCG
Mr Les Trigg	Lay Member for Finance and Performance	Wolverhampton CCG
Mr Paul Maubach	Accountable Officer	Black Country & West Birmingham CCGs
Mr James Green	Chief Finance Officer	Black Country & West Birmingham CCGs
Ms Sally Roberts	Chief Nursing Officer	Black Country & West Birmingham CCGs

## PARTICIPATING ATTENDEES

Name	Title	CCG
Ms Laura Broster	Director of Communications	Black Country & West Birmingham CCGs
Mr Matthew Hartland	Deputy Accountable Officer	Black Country & West Birmingham CCGs
Mr Mike Hastings	Director of Technology and Operations	Black Country & West Birmingham CCGs
Ms Jayne Emery	Healthwatch Dudley	Dudley CCG
Ms Emma Smith	Governance Support Manager	Dudley CCG
Ms Tracy Cresswell	Healthwatch Wolverhampton Manager	Healthwatch Wolverhampton
Ms Mandy Poonia	Healthwatch Walsall Chair	Healthwatch Walsall
Mr Jason Evans	Acting Chief Officer for Integrated Urgent & Emergency Care, West Midlands Region	Sandwell and West Birmingham CCG
Ms Jodi Woodhouse	Acting Head of Corporate Governance	Sandwell and West Birmingham CCG
Ms Sara Saville	Head of Corporate Governance	Walsall CCG
Mr Peter McKenzie	Corporate Operations Manager	Wolverhampton CCG
Miss Manisha Patel	Senior Executive Assistant to the Black Country and West Birmingham Chairs	Black Country & West Birmingham CCGs

## MEMBERS OF THE PUBLIC

Name	Title	CCG
Ms Deska Howe	Health & Well-Being Divisional Manager	West Bromwich African Caribbean Resource Centre
Ms Claire Law	Regional Market Access Manager (Midlands)	Gilead Sciences Limited

**GBiC069/2020**

### WELCOME AND INTRODUCTIONS

Dr Edwards welcomed all attendees to the Public Governing Bodies in Common meeting.

Apologies were received from:

Name	Title	CCG
Mrs Racheal Ellis	Deputy Accountable Officer	Black Country and West Birmingham CCGs
Dr Jonthan Darby	Clinical Executive	Dudley CCG
Dr Fiona Rose	GP Governing Body Member	Dudley CCG
Mr John Taylor	Healthwatch Sandwell Chair	Healthwatch Sandwell

Members were asked to disclose any conflict of interest they may have, direct or indirect, in any of the items to be considered during the course of the meeting and to note that those Members declaring an interest would not be allowed to take part in the consideration or discussion or vote on any questions relating to that item.

- All Executive Directors Declared an Interest under Item 6.4 Remuneration Committees in Common Assurance Report.
- Dr Willets her role in the Declarations of Interest should read 'Governing Body Member' and advised that her role at the meeting read Clinical Lead for Integration, Older Adults and GP Education' which was for Dudley Integrated Healthcare should be noted as a DOI.
- Dr Gupta also advised that his role as Prescribing Lead for Dudley Integrated Healthcare had not been added to the DOI.

It was noted that Mr Sarb Bassi had been noted as 'Dr' in the Declarations of Interest.

Dr Ahmed advised that he had attended the meeting on the 10 November 2020.

The minutes of the Governing Bodies in Common held on the 10 November 2020 were approved as accurate records.

There were no matters arising.

Mr Maubach gave an overview of the work being undertaken to provide the Covid 19 vaccinations to the public and gave thanks to all people that were assisting with the vaccination work. He reiterated the message to comply with the current requirements around lockdown and that Primary, Secondary and Community care were doing all that they could to help getting the vaccinations out as soon as possible.

Mr Sondhi queried if there was any learning around the different rates in the Black Country and West Birmingham. Mr Maubach advised that although there were slight differences, rates were too high in all areas. Dr Ahmed also added that there was modelling work being undertaken and tracking of figures to assist with capacity needs.

A discussion took place with members around the use of Nightingale Hospitals and the pull of staff from surrounding hospitals to man them. It was raised around the demand on Primary Care assisting with the giving out of vaccinations and the demands on staff time was an added pressure. The biggest impact apart from the virus, had been the impact on the workforce and how this could be sustained for a long period of time. The NHS was trying to manage this the best they could as most of the public wanted to be treated at local hospitals rather than go to the bigger vaccination sites.

A question was raised to as what assurance could be given to both the committee and the general public about the approach being taken by the CCG alongside the key stakeholders to make sure that the restrictions that are out there were supporting our local systems and the communications to address the behaviors of the public. Mr Maubach said that there were some aspects that were outside of the remit of the CCGs and were down to central government. As a CCG and with key stakeholders, they were working together to get out key messages which the communications team were working very hard to do. The CCGs were currently in a level 4 'command and control' situation which meant that they were helping to coordinate the incident response management to the pandemic. There were daily gold calls with the system following which reporting took place to NHSE/I whilst also following instructions that were given down.

The Chair thanked all the superb work being done by everyone, recognising the hard work being undertaken by Primary Care, Secondary Care and all key stakeholders at this time.

**RESOLUTION:**

**Dudley CCG, Sandwell & West Birmingham CCG, Walsall CCG, Wolverhampton CCG** - Received the verbal update for assurance and information.

**GBiC075/2020**

**QUALITY AND COVID 19 VACCINE**

Ms Roberts presented the paper on Quality and to also update on the work around the Covid 19 Vaccine.

Work continued to take place at pace, and changing so quickly that some of the points in the paper were out of date but would be addressed throughout the update.

Work remained challenging but quality and safety was at the forefront of all the work being undertaken by the teams. She referenced that there was an increase in the R rate and the challenges of sick and absence in the workforce due to illness or shielding of staff.

Clinical Quality Review meetings had continued to take place during the pandemic but a review of the meeting would take place during this difficult time. Work continued including a deep dive into serious incidents which would be reviewed at the Quality and Performance meetings, Cancer 104 day waits, clinical harm reviews, specific work was being undertaken on cancer and the BCWB Strategic Flu Board continued to meet with a view to being stood down for a number of months before commencing again in order to prepare for the end of the year.

Clinically led Mortality reviews had taken place across the system. 70% of deaths had been reviewed and would be taken to the STP Mortality Review Group in early February 2021. Significant work continued around the safeguarding of adults and children. The committee were also advised that the CCG had achieved the 100% NHSE target to complete all LeDeR reviews by the end of December 2020.

Dr Richie enquired that following a number of outbreaks in September which required a number of GP practices having to close for a period of time, the introduction of lateral flow testing was now in place due to the SOP, could Ms Roberts advise of how the tests were being recorded. Ms Roberts said that whole testing agenda sat with Public Health and once data was received from them would be feedback to the Governing Body going forward.

Dr Sykes made a comment regarding the report and numbers reported to say that there had been an increase in each area of the uptake of the flu vaccinations.

Dr Bowen asked if the CQC and would be looking into the new approach of transitional monitoring and what the CCGs would be doing to address this and prepare practices for the face to face assessments. Ms Roberts said that this had been piloted in the system in the community, the learning had been very good. Work was underway in Primary Care at the moment to prepare for these assessments and the quality team had been assigned with some dedicated resource under the management of change to look at this within Primary Care.

Dr Gupta asked if there had been monitoring of deaths and complaints against Primary Care during the pandemic. Ms Roberts advised that this was looked at the local health boards and would be reported to the Governing Bodies in Common at future meetings

Mr Sondhi queried at the Audit and Governance Committees in Common that only moderate assurance had been

given around safeguarding and if this was to do with the Memorandum of Understanding arrangements for West Birmingham. Ms Roberts said that conversations were ongoing with the Chief Nurse at BSOL and looking into this and having named professionals in the MOU for West Birmingham. Sandwell and West Birmingham Safeguarding team were doing significant work alongside the partnership on a daily basis with regards to West Birmingham activity and there were no issues flagging. This due to a technical admin issue and was being looked at.

Ms Roberts spoke to a slide around the Covid 19 vaccination programme which had been rolled out at December nationally led programme. This was subject to change often on a daily basis and she gave thanks to Primary Care colleagues for their help with this. Nationally there were 1-6 Primary Care network waves, the CCGs had 1-5 waves, completing 30 Primary Care networks up and running with vaccinations. Between Christmas and New Year, vaccinations had been taking place at care homes. There were 4 hospital hub sites at place. There were also a number of vaccination centers due to open soon too. Some PCNs were working at practice level and some working through hubs. Community Pharmacists led by the national team would also be helping the vaccination programme and Ms Roberts emphasized the importance of working together.

There had been consternation by vaccinators and the public due to the change for the second dose distribution from 3 weeks to 12 weeks. This was nationally mandated.

The Primary Care team were working hard to mitigate potential issues including non-delivery of vaccines so that appointments were not cancelled.

Dr Mandiratta commented that it would be helpful to have some clarity around when vaccines would be available for GP practices and the importance of working together with the mass vaccinations sites.

Mr Sondhi noted that there was still some hesitancy around the efficacy and safety of the vaccination and if there was a record of the Did Not Attend data and were we looking at communications to target this. Ms Roberts said there was targeted comms being looked and in the future targeted interventions.

Ms McMahan asked if there was some assurance on staffing to cope with the demands on services. Ms Roberts said this was continually being looked at and the Band 4 vaccinator role would help with this.

Dr Gupta asked if there any data had been made available by Public Health with regards to people who had been vaccinated having a covid positive test or been admitted to the hospital after. Dr Rischie said that this had been disused at a Medical Directors meeting and this data had specifically requested and would be shared at the next Medical Directors meeting.

Dr Baggri asked about the mass vaccination centers and if there was need when this was already being done in Primary Care. Ms Roberts said that having the mass vaccination sites was having them there if required and managed locally.

## RESOLUTION:

**Dudley CCG, Sandwell & West Birmingham CCG, Walsall CCG, Wolverhampton CCG** –To note the contents of the report and to be assured of the management and monitoring of the action taken to ensure quality of care and safety of our patients, identifying mitigations in place and agreeing any future actions to be taken.

**GBiC076/2020**

**GOVERNANCE**

Mr Hastings gave an update on the progress of the merger process. The Interoperability Group continued to manage this with leads through the organisation and overseen by the Transition Oversight Group. Work was fully on track and progress had been made with making the appointment of the Interim Chair.

Sections 3.8 and 4 gave good oversight of the work being undertaken.

Ms Mosely asked for assurance following the development session regarding the numbers for Governing Body in the future and if there was an update. Mr Hastings and Mr Maubach had met with NHSE/I and discussed the

proposed number for the Governing Body and was agreed and be reviewed in 6 months' time.

Mr Sondhi enquired if the paper covered the appointment of lay members within each area. Mr Hastings said that this process was being worked on alongside HR and with governance. All lay members were due to receive a letter regarding this shortly. The Secondary Consultants would also receive separate letters.

**RESOLUTION:**

**Dudley CCG, Sandwell & West Birmingham CCG, Walsall CCG, Wolverhampton CCG** – Noted note the updates and progress made across key areas of the programme to deliver the merger for assurance.

**GBiC077/2020**

**EMERGENCY PREPAREDNESS RESILIENCE AND RESPONSE (EPRR) CORE STANDARDS SELF-ASSESSMENT 2020/21**

Mr Hartland spoke to the paper regarding the emergency preparedness resilience and response to the core standards self-assessment 2020/21.

Mr Hartland confirmed that as of today that all four CCGs were compliant with the standards and all providers were cognisant and although the CCGs were not responsible for them to be compliant he could confirm that they were.

Mr Sondhi asked how much of the workforce came from European countries and if there had been any impact. Mr Hartland said this had been looked at and there hadn't been any concerns here.

Mr Evans said that EU EXIT Workforce challenges are more specifically being found as a risk for South East Coast Heath Economies rather than in the Black Country and West Birmingham CCGs.

**RESOLUTION:**

- **Dudley CCG, Sandwell & West Birmingham CCG, Walsall CCG, Wolverhampton CCG** – The Governing Body were assured that a system is in place and monitored daily to mitigate against any supply disruptions / adverse impact on its NHS commissioned providers.

**GBiC078/2020**

**COMMITTEE ASSURANCE REPORTS**

**Joint Health Commissioning Board**

Mr Hastings presented the assurance paper on the Joint Health Commissioning Board.

**RESOLUTION:**

**Dudley CCG, Sandwell & West Birmingham CCG, Walsall CCG, Wolverhampton CCG** – The Governing Body noted the update and received assurance from the report.

**Audit and Governance Committees in Common**

Mr Price presented the assurance report on the Audit and Governance Committees in Common. He advised that the due diligence was being worked on and was due for sign off in March 2021. There was still a lot of work to do.

Dr Rischie asked about the publication of WRES and when this might be. Mr Green said he would look into this and it was agreed that this would be picked up outside the meeting.

**RESOLUTION:**

**Dudley CCG, Sandwell & West Birmingham CCG, Walsall CCG, Wolverhampton CCG** – The Governing Body



noted the update and received assurance from the report.

### **Primary Care Commissioning Committees in Common Update**

Mr Able presented the paper on the Primary Care Commissioning Committees in Common. He highlighted the committee had discussed the arrangements for the Covid 19 vaccinations and set itself up to work with team members to reduce the number of reports produced. It was also agreed for a special procedure for emergency decision making by the four Primary Care Chairs from each CCG which following discussions was agreed.

#### **RESOLUTION:**

**Dudley CCG, Sandwell & West Birmingham CCG, Walsall CCG, Wolverhampton CCG** – The Governing Body noted the update and received assurance from the report.

### **Remuneration Committees in Common**

Mr Handy presented the paper on the Remuneration Committees in Common paper.

It was commented that it would be helpful to have more information in the reports going forward as it was felt to be a bit 'light'. If there was any information that was deemed sensitive that it would be taken to the Private Governing Bodies in Common meeting

#### **RESOLUTION:**

**Dudley CCG, Sandwell & West Birmingham CCG, Walsall CCG, Wolverhampton CCG** – The Governing Body noted the the approval of the Performance Related Pay Policy for VSMs, the Working From Home Assistance Policy and the review of the Risk Register.

### **GBiC079/2020**

### **ICS CONSTITUTION RESPONSE**

Mr Hartland updated the Governing Bodies in common further to the informal discussions that had taken place at the November Governing Bodies in Common meeting.

A response was made on behalf of the CCG on behalf of the four CCGs in addition to a separate submission from the STP in regards to the ICS constitution.

The guidance describes how the merged CCG would move along in the future. The ICS Board constituted by its members from the new operating model which offered a risk of losing Lay and GPS. It would also lose the GP membership model.

The response submitted with some process questions and it was hoped that some response was received following its submission on 6 January 2021. There had been no formal response received yet but acknowledgment had been received.

Mr Hartland said we were operating as one CCG and whilst we did see some of the benefits that were proposed there were risks around the governance.

Dr Horsborough highlighted that his concern about capacity in the system with all the major changes especially during the pandemic and the current management of change being undertaken.

Ms Rawlinson voiced her concern around the role of lay members and the loss of these roles in the ICS process.

#### **RESOLUTION:**

**Dudley CCG, Sandwell & West Birmingham CCG, Walsall CCG, Wolverhampton CCG** – Received the paper for assurance and noted the response to NHSE/I.

**GBiC080/2020**

**SUSTAINABILTY AND TRANSFORMATION PARTNERSHIP**

Mr Maubach presented the report for assurance.

**RESOLUTION:**

**Dudley CCG, Sandwell & West Birmingham CCG, Walsall CCG, Wolverhampton CCG** – Received the paper for assurance.

**GBiC081/2020**

**NEW RISKS IDENTIFIED**

There were no new risks identified at this meeting.

**GBiC082/2020**

**DATE AND TIME OF NEXT MEETING**

**Tuesday 9 March 2021 at 1pm**

## GOVERNING BODIES IN COMMON

DATE OF MEETING: 9<sup>th</sup> March 2021  
 AGENDA ITEM: 3.1

<b>TITLE OF REPORT:</b>	Quality & COVID-19 Vaccination Update
<b>PURPOSE OF REPORT:</b>	To provide evidence and assurance related to the management and monitoring of the clinical quality and safety of our providers, and where assurance cannot be provided to share mitigations or seek escalation from committee of further actions that may be required.
<b>AUTHOR(S) OF REPORT:</b>	Sarah Quinton, Deputy Chief Nursing Officer
<b>MANAGEMENT LEAD/SIGNED OFF BY:</b>	Sally Roberts, Chief Nursing Officer
<b>PUBLIC OR PRIVATE:</b>	Public
<b>KEY POINTS:</b>	<ul style="list-style-type: none"> <li>• This report highlights the key issues discussed and escalated at Quality and Performance Committee.</li> <li>• COVID-19 Vaccination programme continues at pace with at least 90% performance achieved across all initial cohorts. Delivery via Hospital hubs and PCN's is well established. Our initial Local Vaccination Centre at Black Country Living Museum is well established, with Tipton Sports Academy becoming operational on 22<sup>nd</sup> February and a further site in Walsall due to open in early March 2021.</li> <li>• The whole system has faced significant pressures due to the continued COVID-19 pandemic although in-patient numbers, outbreaks and associated staffing pressures now appear to be stabilising. The impact within all the acute care providers has seen elective procedures paused and Trusts developing their operational plans for delivering safe and effective intensive / critical care at levels above 200%.</li> <li>• There has been one new never event reported in February 2021.</li> <li>• NHSEI have advised that the 2020/21 NHS Annual Influenza Vaccination Programme has been the most successful in the history of the programme. Despite the pandemic, the hard work and diligence by NHS and social care providers has resulted in the best uptake levels yet. Based on last year's performance all CCG 's has recorded uptake that is equal to or better than the performance at the same time last year.</li> </ul>
<b>RECOMMENDATION:</b>	To note the contents of the report and to be assured of the management and monitoring of the action taken to ensure quality of care and safety of our patients, identifying mitigations in place and agreeing any future actions to be taken.
<b>CONFLICTS OF INTEREST:</b>	N/A
<b>LINKS TO CORPORATE OBJECTIVES:</b>	<i>Outline how the report is relevant to the corporate objectives</i>
<b>ACTION REQUIRED:</b>	<b>X</b> Assurance
<b>Possible implications identified in the paper:</b>	
Financial	
Risk Assurance Framework	
Policy and Legal Obligations	
Equality & Diversity	
Governance	



## **1.0 Introduction**

This report has been compiled to illustrate a continued oversight and understanding of the current quality and safety concerns. The report highlights the current challenges and issues and current mitigations that are in place across the system to provide the highest quality of care possible to our patients/local population.

The whole system continues to face significant pressures due to the ongoing COVID-19 pandemic, although numbers of hospital admissions, outbreaks and associated staffing pressures appear to be stabilising. The impact on acute care has seen all the acute care providers across the BCWB area having to stand down elective procedures and develop their operational plans for delivering safe and effective intensive/critical care at levels above 200%. These plans so far appear to have been successful in maintaining safe care and we have not seen a noticeable trend in serious incidents or Never Events outside the normal seasonal variation seen.

A new system wide ICU coordination meeting continues to operate and aims to ensure that patients are safe and that a joined-up approach for shared ICU care is in operation across the system. The cohort of patients who are requiring intensive care treatment continues to be patients predominantly within the 40 - 50 years old age range who in the main have comorbidities such as obesity, hypertension and type 2 diabetes. There has also been a requirement to transfer some critical care patients out of area to create capacity and ensure all patients are able to access the care required, this has been co-ordinated by the regional critical care network.

The numbers of community COVID-19 cases have started to fall in February, but the West Midlands regions numbers are falling at a slower rate than other parts of England. The new COVID-19 South African Variant has been found to be in the Walsall and Sandwell areas and a proactive process of mass community testing is underway to determine the variants prevalence in the community and to track and trace known contacts. Both cases identified were not linked and did not have any recent travel history which is suggestive of community transmission.

The BCWB COVID-19 Vaccination programme continues at pace, with 90% performance achieved across all initial cohorts. Delivery via Hospital hubs and PCN's is well established. Our initial Vaccination Centre at Black Country Living Museum has been fully operational, Tipton Sports Academy site opened on 22<sup>nd</sup> February and a further local vaccination site in Walsall is due to open in early March 2021.

## **2.0 Provider Safety & Quality**

### **2.1 Serious Incidents & Never Events**

There has been one Never Event reported in February 2021, this incident related to a patient who was receiving oxygen therapy being connected to an air flow meter and not oxygen. Initial investigation of this incident shows human error as the root cause, a full investigation is underway and will be reviewed and any learning disseminated.

Serious incidents remain under constant monitoring and a deep dive review will be presented to Quality & Performance Committee in March 2021.

## **2.2 Clinical Harm Reviews**

Performance for cancer pathways continues to be a challenge for all Trusts with COVID-19 impacting on performance for 104 and 62 day waits. Initial themes and trends are related to delays due to patient choice and concerns related to COVID-19, access to diagnostics and reductions in productivity due to COVID-19 safety measures. All are being mitigated through local processes. Some elective activity has also been paused in some providers. The CCGs are made fully aware of any cancelled activity and associated mitigating actions and there has been increased communication and support provided to the patient/carer.

The system wide working group continues to meet align 104-day clinical harm review processes with all acute trusts engaged in discussions.

The CCGs are also seeking assurance from the providers with regards harm reviews for all those patients waiting over 52 weeks for treatment, including non-cancer pathways, the majority of this cohort of patients are Ophthalmology patients.

## **3.0 Regulatory Activity**

Due to the COVID-19 pandemic routine CQC inspections remain paused, although some focused inspections have now been taking place. Currently ratings remain unchanged, with no inadequate Trusts.

A CQC visit of ED at Dudley Group of Hospitals was undertaken on the 3<sup>rd</sup> February 2021. The following feedback was received from CQC:

- We saw improvements had been made to safety and culture within the emergency department (ED).
- Critically ill patients were assessed as directed by national guidelines.
- Staff followed PPE recommendations and appropriate IPC pathways were in place and flexed to reduce the risk of COVID-19 nosocomial infections.
- Staff told us they were supported well by managers and senior leaders

The CCG Quality team continue to work closely with the Trust.

## **4.0 Infection, Prevention & Control**

Incidence of outbreaks in acute providers has slowed with the across all providers. The CCG Quality teams continue to monitor outbreak activity and attend outbreak meetings across all NHS provider organisations and community settings. Primary care settings continue to see sporadic outbreak activity across all CCG's, but numbers of staff affected remain low.

Across BCWB there were 89 care homes on 24<sup>th</sup> February 2021 affected by outbreaks which is a reduction from 114 at 15<sup>th</sup> February 2021. Integrated Multi-disciplinary Team (IMT) meetings are held where required including all partners.

The BCWB CCG has been shortlisted for a HSJ Award for its work undertaken to support care homes during the COVID-19 pandemic.

## 5.0 Flu Vaccination

NHSEI have advised that the 2020/21 NHS Annual Influenza Vaccination Programme has been the most successful in the history of the programme. Despite the pandemic, the hard work and diligence by NHS and social care providers has resulted in the best uptake levels yet.

NHS providers delivering influenza vaccinations to health and social care professionals have been asked to review the JCVI advice and order vaccines in line with NHS England and NHS Improvement reimbursement guidance.

Monthly meetings of the STP Flu Board have now been stepped down and a meeting is planned for March 2021 to reflect on performance, lessons learned and commence planning for 21/22 Flu Vaccination programme.

Based on last year's performance all CCG 's has recorded uptake that is equal to or better than the performance at the same time last year.

### Uptake Ambition for 21/22

- All providers have been advised to plan their influenza vaccine ordering to at least equal the high levels of uptake achieved in 2020/21.
- For frontline healthcare workers, providers should plan to achieve a 100% offer of vaccination to all appropriate staff groups.
- School aged influenza vaccination services should plan to achieve at least 75% uptake across all commissioned year groups.
- Hospital trusts have been advised that they should continue to vaccinate pregnant women under their care and in addition should work with their regional Public Health Commissioning Teams to offer vaccinations to all those eligible individuals considered clinically at risk through in and out-patient appointments. Trusts should ensure they order sufficient vaccines to fulfil their contractual obligations in this regard.

## 6.0 COVID-19 Vaccination Programme

Work continues at pace to expand the vaccination programme led by the Chief Nursing Officer as SRO. The programme commenced as requested by NHSEI on 8<sup>th</sup> December 2020.

Current performance at 22<sup>nd</sup> February 2021 is at 90% across initial cohorts, a total of circa 331,797 vaccinations have been administered across all BCWB delivery models. (Please note these numbers change daily).

Hospital Hub sites have completed 58,074 vaccinations. Walsall Healthcare NHS Trust was the initial designated hub for BCWB STP, vaccination commenced for the initial JCVI cohorts and NHS staff in early December. RWT, DGH and Sandwell Hospitals are now in hibernation with planning in progress for reactivation to deliver second dose aligned to 12 weeks from first dose. Healthcare and social care worker cohorts have predominantly been vaccinated via the Hospital Hub sites, including staff groups from Independent providers.

Local Vaccination Services (PCN's) became live throughout December and January and have completed approximately 229,997 vaccinations.

The initial BCWB Vaccination Centre located at the Black Country Living Museum has been operational since 25<sup>th</sup> January 2021 and completed 20,489 vaccinations. Tipton Sports Academy opened on 22<sup>nd</sup> February 2021 and a further site at Saddlers (formerly TJ Hughes) in Walsall is due to become operational in early March 2021.

All 339 care homes across BCWB CCG's have been offered the vaccine (subject to outbreaks and exceptions), follow up visits are progressing to complete any missed vaccinations.

There are 5 Community Pharmacy operational and have delivered 21,318 vaccinations, with a further two sites under consideration by NHSEI in Walsall and Dudley. Vaccination appointments are booked via the national booking system

Pop up sites have taken place in various faith settings which have seen positive responses. Communication of key messages continues; local teams are working closely with regional and national communications teams to ensure consistent messages and target key areas of focus such as BAME groups to dispel myths and encourage uptake in vaccination.

## **7.0 Care Homes**

Support and training is being provided via the FREED (Frailty, Recognition, End of Life & Escalation of Deterioration) project team who have undertaken extensive work in conjunction with local Implementation teams at all places. Training in observations, recognising deterioration and the pathway has been provided both virtually and face to face in 108 care homes and 1057 staff across BCWB, with 72 care homes starting to use the pathway. In collaboration with West Midlands Academic Science Network (WMASN) the team have delivered a training webinar for care home staff, with a further one planned specifically for GP's. West Midlands Ambulance Service is part of the project group and have identified staff to become FREED champions to work with the care homes in ensuring appropriate conveyance or non-conveyance to hospital.

The project team have been shortlisted in two categories for upcoming Meridian Awards

## **8.0 Continuing Healthcare (CHC)**

Following the revised guidance for discharge and resumption of NHS CHC was issued by NHSE on 21<sup>st</sup> August 2020 related to completion of assessments, all CCG's will have completed their backlog by the required deadline.

## **9.0 Safeguarding**

Sadly, there have been five new child deaths reported since October 2020. There have been no key themes identified and Safeguarding reviews for each of these cases are currently being undertaken. All have been subject to CDOP and rapid response, CNO has requested a further review from a joint CDOP/SG perspective and updates will be provided once the reviews have been completed.

## **10.0 TCP Provider Quality & Safety**

Significant quality concerns were previously raised regarding the care received at an independent provider. A quality visit was undertaken by Sandwell and West Birmingham (SWB) CCG quality team and subsequently the provider has decided to close. All CCG funded residents have been moved to alternative placements, in line with their discharge plans.

## **11.0 Maternity Services**

Following publication of The Ockenden Report (2020) the BCWB CCG Chief Nursing Officer requested assurance from all Maternity providers of their plans to address the review's recommendations, interim assurance reports and action plans have been received and will be reviewed at an extraordinary LMNS Board in January 2021. The Chief Nursing Officer has now commissioned a peer review of the Ockenden Responses for each provider, Terms of Reference for the review have been drafted. A report will be provided after the peer review which will be sent for oversight and review by the Local Maternity Neonatal Service (LMNS) Operational Delivery Group.

## **12.0 Recommendation(s)**

To receive assurance of the actions taken and information submitted during this reporting period.

**Sally Roberts, Chief Nursing Officer**  
**Sarah Quinton, Deputy Chief Nursing Officer**



## REPORT SIGN-OFF CHECKLIST

**This section must be completed before the report is submitted to the Admin team. If any of these steps are not applicable please indicate, do not leave blank.**

	<b>Details/ Name</b>	<b>Date</b>
Clinical View	<b>Sarah Quinton</b>	<b>26/2/21</b>
Public/ Patient View		
Finance Implications discussed with Finance Team		
Quality Implications discussed with Quality and Risk Team		
Equality Implications discussed with CSU Equality and Inclusion Service		
Information Governance implications discussed with IG Support Officer		
Legal/ Policy implications discussed with Governance Teams		
Other Implications (Medicines management, estates, HR, IM&T etc.)		
Any relevant data requirements discussed with CSU Business Intelligence		
<b>Signed off by Report Owner (Must be completed)</b>	<b>Sally Roberts</b>	<b>26/2/21</b>

## GOVERNING BODIES IN COMMON

**DATE OF MEETING:** 9 March 2021  
**AGENDA ITEM:** 4.1

<b>TITLE OF REPORT:</b>	Procurement Plan 2021-22
<b>PURPOSE OF REPORT:</b>	The purpose of this report is to present the Governing Bodies in Common with an updated CCG procurement plan for 2021/22 for consideration and assurance.
<b>AUTHOR(S) OF REPORT:</b>	<b>Martin Stevens – Associate Director for System Improvement</b>
<b>MANAGEMENT LEAD/SIGNED OFF BY:</b>	Matthew Hartland – Deputy Accountable Officer
<b>PUBLIC OR PRIVATE:</b>	<i>Public</i>
<b>KEY POINTS:</b>	The paper provides an update on the CCG procurement strategy, completed and planned procurements and informs the GBIC of a review of goods and services contracts.
<b>RECOMMENDATION:</b>	<ul style="list-style-type: none"> <li>• Note the work on procurement strategy and policy.</li> <li>• Approve the 2021/22 CCG Procurement Plan</li> <li>• Note the proposed review of goods and services</li> </ul>
<b>CONFLICTS OF INTEREST:</b>	<i>None</i>
<b>LINKS TO CORPORATE OBJECTIVES:</b>	<ul style="list-style-type: none"> <li>• Prepare for System Reset (including CCG reset)</li> <li>• Management of CCG functions/'business as usual'</li> </ul>
<b>ACTION REQUIRED:</b>	<input checked="" type="checkbox"/> Assurance <input checked="" type="checkbox"/> Approval <input type="checkbox"/> For Information
<b>Possible implications identified in the paper:</b>	
Financial	
Risk Assurance Framework	
Policy and Legal Obligations	Risk of challenge if procurements not conducted in accordance with regulations
Equality & Diversity	
Governance	Procurement Strategy and Policy will need sign off at a later date.



## **1.0 INTRODUCTION**

- 1.1 The CCG is required, via the Health and Social Care Act 2012, to publish an annual commissioning plan which identifies any planned procurements, it is also good practice for the CCG to review its Procurement Strategy at least once a year. The procurement plan should reflect the priorities previously determined by the CCG(s). Consequently, there are a range of commissioned (or not currently commissioned) services that need to be considered for procurement.
- 1.2 This paper requests consideration and approval from the Governing Bodies in Common (GBIC) of the planned procurement activity to be undertaken during 2021-22. This report also asks the GBIC to note the update on the review of the Procurement Strategy and accompanying policy, progress on last year's procurement plan and the proposed work around goods and services contracts.

## **2.0 Procurement Strategy**

- 2.1 A full review of the Procurement Strategy and accompanying policy is being undertaken in line with the merger of the four CCGs. The strategy has been amended after discussions with NHS England and Improvement, including amendments for Brexit implications and the final strategy and accompanying policy will be taken through the Audit and Governance Committee for approval.

## **3.0 Completed Procurements**

- 3.1 Like many other programmes the CCG's procurement plans have been affected by the COVID pandemic however the following procurements were completed during 2020/21:
  - Assisted Conception (IVF) Services - All Black Country and West Birmingham CCGs
  - Complex Care CHC Nursing Homes - All Black Country and West Birmingham CCGs
  - Children's Mental Health Services - Sandwell and West Birmingham CCG

## **4.0 Procurement Plan 2021/22**

- 4.1 The 2021/22 procurement plan in the table overleaf sets out both the healthcare and goods and services procurement projects currently identified over the coming year. This has been produced in collaboration with the CCG Commissioning leads to establish procurement expectations for this period. Contracts with other providers are either being let (non-NHS) or rolling over (NHS Providers) from 1<sup>st</sup> April 2021. The current healthcare contracts register is also included as Appendix 1 to this paper.
- 4.2 Each of the identified procurements within this paper for 2021/22 will, (if not already agreed) require formal approval through the route indicated in the table below, it should be noted that all approvals will need to follow the CCG standing financial instructions including final ratification and approval by GBIC where appropriate. In making procurement decisions the CCG will need to comply with the requirements of the Health and Social Care Act and the Public Contract Regulations and always ensure that the CCG is acting in the best interests of patients. The plan does not record where the CCG has already taken the decision to pilot initiatives or that a competitive procurement process is not required. These decisions are documented in relevant CCG papers.
- 4.3 As part of the due diligence process for the CCG merger the contracting team will be undertaking a review process for goods and services contracts. The team will be supported by the CSU procurement team who have conducted similar reviews for other merging organisations. The review will identify what agreements are in place for goods and services but also where there is an opportunity to rationalise provision through further procurements. The results and proposed actions of this review will be presented to the CCG Finance and Sustainability Committee.

<b>Procurement Type</b>	<b>Brief Description</b>	<b>Place</b>	<b>Approval Route</b>	<b>(Planned) Service Commencement Date</b>
Healthcare	Urgent Treatment Centre (West Birmingham)	West Birmingham	Place Health Commissioning Board	01/10/2021
Healthcare	Stroke Rehabilitation	Sandwell West Birmingham	Place Health Commissioning Board	TBC
Healthcare	Lymphoedema	Sandwell West Birmingham	Place Health Commissioning Board	01/04/2021
Healthcare	Health Screening and other support services for Stone Road residents	Sandwell West Birmingham	Place Health Commissioning Board	01/10/2021
Healthcare	Primary Eye Cares	Black Country Wide	System Commissioning Committee	01/04/2021
Healthcare	Diabetes Support Programme	Black Country Wide	System Commissioning Committee	01/04/2021
Healthcare	Non-Obstetric Ultrasound AQP	Walsall	Place Health Commissioning Board	01/07/2021
Goods and Services	Black Country IT	Black Country Wide	Finance and Sustainability	TBC
Goods and Services	Residual Commissioning Support Services through SBS Consult 18	Black Country Wide	Governing Body/ AO	01/04/2021

Table 1 – 2020/21 Planned Procurements

## **5.0 RECOMMENDATION(s)**

- Note the work on procurement strategy and policy.
- Approve the 2021/22 CCG Procurement Plan.
- Note the proposed review of goods and services.

**Martin Stevens**  
**Associate Director for System Improvement**

## **APPENDICES**

### **Appendix 1 – CCG Healthcare Contracts Register**

## REPORT SIGN-OFF CHECKLIST

**This section must be completed before the report is submitted to the Admin team. If any of these steps are not applicable please indicate, do not leave blank.**

	<b>Details/ Name</b>	<b>Date</b>
Clinical View		
Public/ Patient View		
Finance Implications discussed with Finance Team		
Quality Implications discussed with Quality and Risk Team		
Equality Implications discussed with CSU Equality and Inclusion Service		
Information Governance implications discussed with IG Support Officer		
Legal/ Policy implications discussed with Governance Teams		
Other Implications (Medicines management, estates, HR, IM&T etc.)		
Any relevant data requirements discussed with CSU Business Intelligence		
<b>Signed off by Report Owner (Must be completed)</b>		

Current lead CCG	Provider name/ODS Code (Freetext)	Service Description (Freetext)	Procurement Route	Contract Currency	Type of Contract	Contractual Arrangements	Risk/Gain Share Agreements	Coordinating Commissioner (Freetext)	Associate CCGs (Freetext)	Start Date (Freetext)	Expiry Date (Freetext)
SWB	Absolute Care Homes (Central) Limited	Complex Care CHC	AQP	AQP	NHS Short form	Multilateral		SWBCCG Lead	Dudley, Walsall, Wolves	01/06/2020	31/05/2023
SWB	Absolute Healthcare (Central) Ltd	Complex Care CHC	AQP	AQP	NHS Short form	Multilateral		SWBCCG Lead	Dudley, Walsall, Wolves	01/06/2020	31/05/2023
BSOL	Acacia Family Support -BSol Joint Commissioning	Postnatal Depression, Support & Advice			NHS Short form	Multilateral		BSOL Lead	SWB	01/04/2020	31/03/2021
Wolves	ACCI	MH Community	Rollover	Block	NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
Wolves	Accord Housing Association - Victoria Court. NB Name change from 1 April 2021 to GreenSquareAccord	MH Residential	Rollover	Block	NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
Walsall	Accord Housing Association Limited NB Name change from 1 April 2021 to GreenSquareAccord	Community MH - Lonsdale House			NHS Short form	Bilateral		N/A	N/A	01/09/2019	31/08/2021
Wolves	Accord Housing Association Limited - Palliative Care NB Name change from 1 April 2021 to GreenSquareAccord	Palliative Care	Rollover	Block	NHS Short form	Bilateral		N/A	N/A	01/07/2019	31/03/2021
Walsall	Accord Housing Association Limited & Age UK (PAD's) NB Name change from 1 April 2021 to GreenSquareAccord	Personal Assistants – Dementia (PADs) Dementia Hard to Reach Groups Support Worker	Competitive tender		NHS Short form	Bilateral		N/A	N/A	01/09/2015	31/08/2018
Wolves	Acorns Children's Hospice	Children's End of Life Community, Palliative and End of life Care, short break care provision		Block	NHS Short form	Multilateral		BCWBCCG	Walsall, SWB, To include BSOL for Bham patients? And to check other associates to current SWB contract	01/04/2020	31/03/2021
BSOL	Acorns Children's Hospice	Children's End of Life Community, Palliative and End of life Care, short break care provision				Multilateral		BSOL Lead	SWB Associate for WB	01/04/2020	31/03/2023
BSOL	Action for Children	Integrated services for children with disabilities and their families/carers				Multilateral		BSOL Lead	SWB		
SWB	Advinia	Intermediate Care beds at Ryland View Nursing Home	Rollover	Block	NHS Short form	Bilateral		N/A	N/A	01/04/2020	30/09/2021
SWB	Agewell	OBI - Support to the Own Bed Instead Service provided by SWBHT	Rollover	Block	NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
Walsall	Alphacare	Complex Care CHC	AQP	AQP	NHS Short form	Multilateral		Walsall	SWB CCG, Wolverhampton CCG, Dudley CCG	01/06/2020	31/05/2023
SWB	Al-Shafa Community Cardiology Service	Community Cardiology Diagnostic Service	Rollover	Cpc	NHS Short form	Bilateral		N/A	N/A	01/04/2019	31/03/2021
Wolves	Anville Court NH	AQP - CHC	AQP	AQP	NHS Short form	Bilateral		N/A	N/A	01/07/2019	30/06/2022
Wolves	Atholl House NH	AQP - CHC	AQP	AQP	NHS Short form	Bilateral		N/A	N/A	01/07/2019	30/06/2022

SWB	Autism West Midlands	Service deals with employment issues for 16+ focus on social groups and "in work" support, plus			NHS Short form	Bilateral		N/A	N/A	01/04/2017	31/03/2021
Walsall	Ave Maria	Adult Care Services			NHS Short form	Bilateral		N/A	N/A	24/01/2020	23/01/2021
Walsall	Bespoke Health & Social Care	MH Complex Care			NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
SWB	Bethel Doula - Stone Road	Emotional support to refugees, asylum seekers women during pregnancy	Rollover	Block	NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
Wolves	Birmingham and Solihull Mental Health NHS Foundation Trust	Mental Health		Block	NHS Full length	Bilateral		N/A	N/A	01/04/2019	31/03/2020
SWB	Birmingham and Solihull Mental Health NHS Foundation Trust	Mental health and LD	Rollover	Block	NHS Full length	Multilateral		BSOL Lead	SWB	01/04/2019	01/04/2020
BSOL	Birmingham and Solihull Womens Aid	Domestic Violence Support IRIS		Block	Grant Agreement	Bilateral		N/A	N/A	01/04/2020	01/04/2021
SWB	Birmingham Community Healthcare	Community Lymphoedema Service			NHS Full length	Bilateral		N/A	N/A	01/04/2017	31/03/2022
BSOL	Birmingham Hospital Broadcasting Network	24 hour closed circuit broadcasting network accessible to patients in hospitals across Birmingham				Multilateral		BSOL Lead	SWB	16/06/2020	16/06/2021
BSOL	Birmingham Irish Association	Information, advice and support services to the Irish community			NHS Full length	Multilateral		BSOL Lead	SWB	01/04/2019	31/03/2021
BSOL	Birmingham Women's and Children's NHS Foundation Trust	Acute Services		Block	NHS Full length	Multilateral		BSOL Lead	Dudley, SWB, Walsall, Wolves		
BSOL	Birmingham Women's and Children's NHS Foundation Trust	Forward Thinking Birmingham - 0-25 Year Mental Health (MH) Services			NHS Full length	Multilateral		BSOL Lead	SWB		
Wolves	Black Country Healthcare NHS Foundation Trust	LD/TCP		Block	NHS Full length	Multilateral		WoICCG Lead	Dudley, SWB, Walsall	01/04/2019	31/03/2023
SWB	Black Country Healthcare NHS Foundation Trust	Sandwell Healthy Minds: IAPT and MH Wellbeing	Competitive tender		NHS Short form	Bilateral		N/A	N/A	01/10/2019	30/09/2021
SWB	Black Country Women's Aid	IRIS	Rollover	Block	Grant Agreement	Bilateral		N/A	N/A	01/04/2020	31/03/2021
Dudley	Black Country Women's Aid	IRIS	Rollover	Block	Grant Agreement	Bilateral		N/A	N/A	01/04/2020	31/03/2021
Worcs	BMI Healthcare Ltd	Acute Services	Rollover	CpC	NHS Full length	Multilateral		WorcsCCG Lead	Dudley, SWB, Walsall	01/04/2019	31/03/2020
SWB	BPAS	Termination of Pregnancy	Competitive tender	CpC	NHS Full length	Multilateral		SWBCCG Lead	Wolves, Walsall	01/01/2020	01/01/2025
BSOL	BPAS	Vasectomy	Competitive tender	Cpc	NHS Full length	Multilateral		BSOL Lead	SWB	01/11/2018	31/10/2021
SWB	British Red Cross	High Intensity Users (greatest risk of 999 calls, A&E attendance and non-elective admissions.)			NHS Short form	Bilateral		N/A	N/A	01/10/2019	31/03/2021
Walsall	Broomwell Healthcare	ECG Interpretation			NHS Short form	Bilateral		N/A	N/A	01/04/2019	31/03/2020



Walsall	<b>Cartello Ambulance</b>	EoL patient transport service			NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
Wolves	<b>Circle Clinical Services Limited</b>	Dermatology		CpC	NHS Full length	Bilateral		N/A	N/A	01/03/2020	28/02/2023
Wolves	<b>City of Wolverhampton Council</b>	Therapy Provision in Discharge to Assess/ Step Down		Block	NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
Walsall	<b>Complete Care</b>	CHC			NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
SWB	<b>Complete Price Eyewear Ltd</b>	AQP Audiology	AQP	AQP	NHS Full length	Multilateral		SWBCCG Lead	Wolves	01/11/2019	30/10/2022
Wolves	<b>Compton Care</b>	Inpatient and Community End of life care		Block	NHS Full length	Multilateral		WolCCG Lead	Walsall	01/04/2020	31/03/2021
Wolves	<b>Connect Health</b>			CpC	NHS Short form	Bilateral		N/A	N/A	01/04/2017	31/03/2022
Walsall	<b>Create Fertility</b>	Fertility Services			NHS Full length	Multilateral		Walsall	Dudley, SWB, Wolves	01/08/2020	31/07/2025
Walsall	<b>Curx Health Ltd</b>	AQP Non-Obstetric Ultrasound	AQP	AQP	NHS Short form	Bilateral		N/A	N/A	01/07/2019	30/06/2021
Walsall	<b>Cygnat Healthcare</b>	MH CHC			NHS Short form	Bilateral		N/A	N/A	01/05/2020	30/04/2021
Walsall	<b>Diagnostic Healthcare Ltd</b>	AQP Non-Obstetric Ultrasound	AQP	AQP	NHS Short form	Bilateral		N/A	N/A	01/07/2019	30/06/2021
Walsall	<b>Diagnostic World Ltd</b>	AQP Non-Obstetric Ultrasound	AQP	AQP	NHS Short form	Bilateral		N/A	N/A	01/07/2019	30/06/2021
Wolves	<b>Dr Ravindran (Special Access Service)</b>	Zero Tolerance	Rollover	Block	NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
Wolves	<b>Drive Devilbiss Sidhil Ltd</b>			Block	Framework Agreement	Bilateral		N/A	N/A	01/04/2019	31/03/2022
Dudley	<b>Dudley Group NHS Foundation Trust</b>	Acute Services	Rollover	Block	NHS Full length	Multilateral		DCCG Lead	SWB, Walsall, Wolves, BSOL, Staffs, Worcs, Shrops, T&W	01/04/2019	31/03/2020
Dudley	<b>Dudley Integrated Health and Care NHS Trust</b>	IAPT and PCW services - as at 1.4.2020	Competitive tender	Block	NHS Standard - ICP	Bilateral		N/A	N/A	01/04/2020	31/03/2021
Walsall	<b>European Nursing Agency (ENA) Care Group</b>	Homecare -Live in			NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
Wolves	<b>Eversleigh Care Centre</b>	Discharge 2 Access Bed Based Care	AQP	AQP	NHS Short form	Bilateral		N/A	N/A	01/07/2020	30/06/2021
Wolves	<b>Eversleigh Care Centre</b>	AQP - CHC	AQP	AQP	NHS Short form	Bilateral		N/A	N/A	01/07/2019	30/06/2022
BSOL	<b>Focus</b>	Low vision service	Rollover	Block	NHS Short form	Multilateral		BSOL Lead	SWB	01/04/2020	31/03/2021
SWB	<b>Gateway Family Services</b>	Maternity Voices Partnership	Framework	Block	NHS Short form	Bilateral		N/A	N/A	01/08/2020	31/07/2023
Wolves	<b>Goldthorn Lodge</b>	AQP CHC	AQP	AQP	NHS Short form	Bilateral		N/A	N/A	01/07/2019	30/06/2022

SWB	Health Harmonie	Direct Access Ultrasound (Non obstetric)	Rollover	Cpc	NHS Full length	Bilateral		N/A	N/A	01/10/2015	30/05/2021
Walsall	Helping Hands	Homecare -Live in			NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
BSOL	Hidden Hearing	AQP Audiology	AQP	AQP	NHS Full length	Multilateral		BSOL Lead	Wolves	01/10/2019	30/09/2022
CSU	Home Oxygen Service	DoH NHS contract national framework	Rollover		Delegation Agreement	Multilateral		National	Dudley, SWB, Walsall, Wolves	14/12/2018	
Walsall	Interserve Healthcare Ltd	CHC Home & School care			NHS Short form	Bilateral		N/A	N/A	02/12/2019	31/03/2021
Walsall	ISS	NEPTS + Wheelchairs + Transportation of materials, samples etc.			NHS Short form	Bilateral		N/A	N/A	01/07/2019	30/04/2020
SWB	Jaffray Care Society	Complex Care CHC	AQP	AQP	NHS Short form	Multilateral		SWBCCG Lead	Dudley, Walsall, Wolves	01/06/2020	31/05/2023
SWB	Kaleidoscope Plus	CAMHS Tier 2: PMHW x 7 Emotional MH and wellbeing			NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
SWB	Karis - BSOL Joint Commissioning	Primary Care Counselling			NHS Short form	Multilateral		BSOL	SWB	01/04/2020	31/03/2021
SWB	Malling Health UK Ltd	Ear, Nose, Throat (ENT) service at Great Bridge Surgery	Rollover	CpC	NHS Full length	Bilateral		N/A	N/A	01/04/2019	31/03/2021
SWB	Malling Health UK Ltd	GP Out of Hours			NHS Full length	Bilateral		N/A	N/A	17/12/2018	16/07/2022
Dudley	Malling Health UK Ltd	Urgent care centre - Dudley	Competitive tender	Block	NHS Full length	Multilateral		DCCG Lead	Staffs	31/03/2015	31/03/2022
Walsall	Malling Health UK Ltd	UTC and Out of Hours			NHS Full length	Bilateral		N/A	N/A	11/12/2018	17/07/2022
Walsall	Marie Curie Hospice West Midlands	Planned Variable Night Nursing Service			NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
BSOL	Mediscan	AQP Audiology	AQP	AQP	NHS Full length	Multilateral		BSOL Lead	SWB, Wolves	01/10/2019	30/09/2022
Walsall	Mediscan	AQP Non-Obstetric Ultrasound	AQP	AQP	NHS Short form	Multilateral		Walsall		01/07/2019	30/06/2021
Staffs	Midlands Partnership NHS Foundation Trust (formally SSOTP)			CpC	NHS Full length	Multilateral		Staffs CCG Lead	Wolves		
BSOL	Modality	AQP Audiology - Age related hearing loss (non Complex)	AQP	AQP	NHS Full length	Multilateral		BSOL Lead	SWB	01/10/2019	30/09/2022
SWB	Modality	Dermatology, Rheumatology, X-ray	Rollover	CpC	NHS Full length	Bilateral		N/A	N/A	01/04/2019	31/03/2021
Walsall	Modality	Repeat Prescription Hub			NHS Short form	Bilateral		N/A	N/A	01/04/2019	31/03/2022

Wolves	Newlyn Court	AQP - CHC	AQP	AQP	NHS Short form	Bilateral		N/A	N/A	01/07/2019	30/06/2022
Wolves	Nuffield Health	Acute Services			NHS Short form	Multilateral		WolCCG Lead	Dudley, SWB, Staffs	01/04/2019	31/03/2020
SWB	Optegra Limited	ECN Acute Ophthalmology procedures including cataract surgery		CpC	NHS Full length	Multilateral		SWBCCG Lead	BSOL	01/04/2020	31/03/2021
BSOL	OSCAR Birmingham Ltd	Sickle Cell and Thalassaemia Advice and Guidance		Block	NHS Short form	Multilateral		BSOL Lead	SWB	01/04/2019	31/03/2021
SWB	Oviva UK Limited	Diabetes Support Programme		Block with cap and collar	NHS Short form	Multilateral		WolCCG Lead	SWB	01/04/2020	31/03/2021
SWB	P3 (People, Possibilities, Potential)	18+ MH crisis beds - accommodation and MH support to vulnerable men and women			NHS Short form	Bilateral		N/A	N/A	01/11/2019	31/10/2020
Wolves	Primary Eyecare Services Ltd	AQP Community eyecare	AQP	AQP	NHS Full length	Bilateral		N/A	N/A	01/04/2020	31/03/2021
SWB	Primary Eyecare Services Ltd	Minor Eye Conditions Services (MECS) and IOP (Intra-ocular Pressure) and Direct Cataract		CpC	NHS Full length	Bilateral		N/A	N/A	04/03/2016	31/03/2021
Walsall	Primary Eyecare Services Ltd	AQP Community Ophthalmology	AQP	AQP	NHS Short form	Bilateral		N/A	N/A	01/03/2016	31/03/2021
Walsall	Priory				NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
Wolves	Prospect Services	Thrive into Work (Individual Placement Support)		Block	NHS Full length	Bilateral		N/A	N/A	01/10/2017	31/03/2022
BSOL	Ramsay Health Care UK Operations Ltd	Westbourne: Acute and Diagnostics - Extended Choice			NHS Full length	Multilateral		BSOL Lead	SWB		
Dudley	Ramsay Health Care UK Operations Ltd	Acute Services	Rollover	CpC	NHS Full length	Multilateral		DCCG Lead	SWB, Walsall, Wolves, BSOL, Staffs, Worcs,	01/04/2019	31/03/2020
BSOL	Relate - BSol Joint commissioning	Relationship, Couple & Family Counselling	Rollover		NHS Short form	Multilateral		BSOL Lead	SWB	01/04/2020	31/03/2021
SWB	Relate Birmingham			Block	NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
SWB	Rethink - BSol Joint Commissioning	24 Hours Supported Group Home (Redwoods)			NHS Short form	Multilateral		BSOL Lead	SWB	01/04/2020	31/03/2021
Shrops	Robert Jones and Agnes Hunt NHS Foundation Trust	Acute Services		CpC	NHS Full length	Multilateral		Shrops Lead	Dudley, Walsall, Wolves	01/04/2019	31/03/2020
BSOL	Royal Orthopaedic Hospital NHS Foundation Trust	Acute Services		block	NHS Full length	Multilateral		BSOL Lead	Dudley, SWB, Walsall, Wolves		
Wolves	Royal Wolverhampton NHS Trust	Community Services		Block	NHS Full length	Multilateral		WolCCG Lead	Birmingham South Central CCG, Cannock CCG, Dudley CCG, East Staffordshire CCG, North Staffordshire	01/04/2019	31/03/2020
Wolves	Royal Wolverhampton NHS Trust	Acute Services			NHS Full length	Multilateral		WolCCG Lead	Dudley, SWB, Walsall, BSOL, Staffs, Worcs, Shrops, T&W	01/04/2019	31/03/2020
Wolves	Royal Wolverhampton NHS Trust	Primary Care Medicines Optimisation Support Service		Block	NHS Full length	Multilateral		WolCCG Lead	Birmingham South Central CCG, Cannock CCG, Dudley CCG, East Staffordshire CCG, North Staffordshire	01/04/2020	31/03/2023
SWB	Sally Mytton - BSol Joint Commissioning	Counselling			NHS Short form	Multilateral		BSol Lead	SWB	01/04/2020	31/03/2021
SWB	Sandwell & West Birmingham Hospitals NHS Trust	AQP Audiology - Age related hearing loss (non Complex)	AQP	AQP	NHS Full length	Multilateral		SWBCCG Lead	Wolves, Dudley, Walsall, BSOL	01/11/2019	31/10/2022

SWB	<b>Sandwell &amp; West Birmingham Hospitals NHS Trust</b>	End of life care	Competitive tender	Block	NHS Full length	Bilateral		N/A	N/A	01/04/2016	31/03/2021
SWB	<b>Sandwell &amp; West Birmingham Hospitals NHS Trust</b>	Acute and Community services			NHS Full length	Multilateral		SWBCCG Lead	Dudley, Walsall, Wolves, BSOL, Staffs, Cov & Rugby, Staffs, Worcs, Shrops, S Warks, T & W, N Warks		
SWB	<b>Scrivens</b>	AQP Audiology - Age related hearing loss (non Complex)	AQP	AQP	NHS Full length	Multilateral		SWBCCG Lead	Wolves	01/11/2019	30/10/2022
Dudley	<b>Shaw Healthcare (Group) Limited</b>	Complex Care CHC	AQP	AQP	NHS Short form	Multilateral		DCCG Lead	SWB	01/06/2019	31/05/2023
Shrops	<b>Shrewsbury and Telford Hospital NHS Trust</b>	Acute Services		CpC	NHS Full length	Multilateral		Shrops CCG Lead	Dudley, SWB, Walsall, Wolves	01/04/2019	31/03/2020
Wolves	<b>Sickle Cell &amp; Thalassaemia Support Project</b>	Sickle Cell & Thalassaemia Support Project	Rollover	Block	NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
SWB	<b>Spa Medica</b>	ECN Acute Ophthalmology procedures including cataract surgery	Rollover	CpC	NHS Full length	Bilateral		N/A	N/A	01/11/2019	31/03/2021
BSOL	<b>Specsavers</b>	AQP Audiology	AQP	AQP	NHS Full length	Multilateral		BSOL Lead	Wolves, SWB	01/10/2019	30/09/2022
Wolves	<b>Valorum Care Limited - St Anthony's</b>	AQP Complex Care	AQP	AQP	NHS Short form	Bilateral		N/A	N/A	01/06/2020	31/05/2023
Walsall	<b>Walsall Together</b>					Bilateral		N/A	N/A	01/04/2021	
BSOL	<b>Stroke Association</b>	Birmingham Stroke recovery service	Rollover	Block	NHS Short form	Multilateral		BSOL Lead	SWB	01/04/2020	30/06/2021
SWB	<b>Stroke Association</b>	Sandwell Stroke recovery service	Rollover	Block	NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
SWB	<b>Superior Care (Midlands) Limited</b>	Complex Care CHC	AQP	AQP	NHS Short form	Multilateral		SWBCCG Lead	Dudley, Walsall, Wolves	01/06/2020	31/05/2023
SWB	<b>The Surgery (Influenza)</b>	Influenza outbreaks			NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
BSOL	<b>University Hospitals Birmingham NHS Foundation Trust</b>	Acute Services		Block	NHS Full length	Multilateral		BSOL Lead	Dudley, SWB, Walsall, Wolves		
BSOL	<b>University Hospitals Birmingham NHS Foundation Trust</b>	AQP Audiology	AQP	AQP	NHS Full length	Multilateral		BSOL Lead	Wolves, SWB		
Staffs	<b>University Hospitals North Midlands</b>	Acute Services		CpC	NHS Full length	Multilateral		Staffs Lead	Dudley, Wolves	01/04/2019	31/03/2020
SWB	<b>Virgin Care</b>	Assylum Seeker service (Health screening and Outreach)	Rollover	Block	NHS Full length	Bilateral		N/A	N/A	01/04/2019	31/03/2021
SWB	<b>Virgin Care</b>	Summerfield Walk In Centre	Rollover	Block	NHS Full length	Bilateral		N/A	N/A	01/04/2019	30/09/2021
Wolves	<b>Royal Wolverhampton NHS Trust</b>	Urgent Care and OOH (Previously Vocare)			NHS Full length	Multilateral		<b>WoICCG Lead</b>	NHS South East Staffordshire and Seisdon Peninsula	01/04/2021	15/07/2022
Walsall	<b>Walsall Cardiac Rehabilitation Trust (Heartcare)</b>	Cardiac and Pulmonary Rehabilitation Services			NHS Short form	Bilateral		N/A	N/A	01/07/2019	30/06/2022
Walsall	<b>Walsall Hospital NHS Trust</b>	Acute Services			NHS Full length	Multilateral		Walsall	Cannock, North Staffordshire, NHS South Staffs abd Seisdon Peninsula, NHS Sattford and Surrounds, Dudley,	01/04/2019	31/03/2020

Wolves	Wellesley House NH	AQP - CHC	AQP	AQP	NHS Short form	Bilateral		N/A	N/A	01/07/2019	30/06/2022
BSOL	West Midlands Ambulance Service	NEPTS (Birmingham)			NHS Full length	Multilateral		BSOL Lead	Wolves, SWB, Dudley	01/05/2017	30/04/2022
SWB	West Midlands Ambulance Service	NEPT Sandwell	Competitive tender	CpC	NHS Full length	Multilateral		SWBCCG Lead	TBC	01/04/2020	31/03/2025
SWB - Bryan	West Midlands Ambulance Service	Emergency ambulances			NHS Full length	Multilateral		SWBCCG Lead	Wolves, Dudley		
Dudley	West Midlands Ambulance Service	NEPTS	Competitive tender		NHS Full length	Multilateral		DCCG Lead	SWB, Walsall, Wolves, WorcsCCG, Shrops, T&W, BSOL	01/04/2020	31/03/2025
SWB - Bryan	West Midlands Ambulance Service	111 service and CAS			NHS Full length	Multilateral		SWBCCG Lead	Dudley, SWB, Walsall, Wolves, BSOL, Cov & Rugby, Worcs, Shrops, S Warks, T & W, N Warks		
Walsall	Willibrook HealthCare Limited (Willowbrook)	Nursing Home			NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
Wolves	Wolverhampton Wanderers Foundation	Diabetes Structured Education - Community Service		Block	NHS Short form	Bilateral		N/A	N/A	01/03/2019	31/03/2021
Worcs	Worcestershire Acute Hospitals NHS Trust	Acute Services		CpC	NHS Full length	Multilateral		WorcsCCG Lead	Dudley, SWB	01/04/2019	31/03/2020
SWB	Word 360	Integrated Language and Communication Service for GP practices	Competitive tender	Block	NHS Short form	Bilateral		N/A	N/A	01/10/2020	30/09/2023
Walsall	WPH Counselling and Education Service	Counselling and Education Services	Competitive tender		NHS Short form	Bilateral		N/A	N/A	01/04/2018	31/03/2021
Wolves	Wulfrun Rose	AQP - CHC	AQP	AQP	NHS Short form	Bilateral		N/A	N/A	01/07/2019	30/06/2022
Wolves	WVSC - Social Prescribing	LA Third sector		Block	NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
Wolves	XenZone	On line counselling		Block	NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
BCWB	MLCSU	CSU	Framework		Framework Agreement	Bilateral		N/A	N/A	01/04/2021	tbc
BCWB	AGEM CSU	CSU	Framework		Framework Agreement	Bilateral		N/A	N/A	01/04/2021	tbc
BSOL	Spire Little Aston	Acute			Framework Agreement	Bilateral		N/A	N/A		
Walsall	One Walsall	Non profit CVS			Grant Agreement	Bilateral		N/A	N/A	01/04/2020	31/03/2021
BSOL	Birmingham Community Healthcare Trust	Community Services West Birmingham						BSOL	SWB	TBC	TBC
Wolves	Base 25	MH Community		Block	NHS Short form	Bilateral		N/A	N/A	01/04/2020	31/03/2021
Wolves	Goldthorn Lodge Limited	AQP Complex Care	AQP	AQP	NHS Short form	Multilateral		WolCCG Lead		01/06/2020	31/05/2023
Wolves	PIOTA	MH APP		Block	Framework Agreement	Multilateral		WolCCG Lead	Walsall, SWBCCG, DCCG	01/04/2020	31/03/2021
Wolves	S12 Solutions	MH APP for AMPHS and S12 Doctors		Block	Framework Agreement	Multilateral		WolCCG Lead	Walsall, SWBCCG, DCCG	01/12/2020	30/11/2023

Wolves	Silvercloud	Online Counselling		Block	Framework Agreement	Multilateral		WolCCG Lead	Walsall, SWBCCG, DCCG	01/04/2020	31/07/2021
SWB	Birmingham Mind	Asylum Seeker service (support to Initial Accommodation Centres) Integrated MH and Wellbeing			NHS Short form	Bilateral		N/A	N/A	11/01/2021	10/01/2022
SWB	Refugee Council	Asylum Seeker service (support to Initial Accommodation Centres) Integrated MH and Wellbeing			NHS Short form	Bilateral		N/A	N/A	11/01/2021	10/01/2022
SWB	SWBHT	Non-Obstetric Ultra-Sound (Sub-Contracted to Modality)								01/04/2021	31/03/2023
SWB	SWBHT	Urgent Treatment Centre (inc/ Walk-in Activity)								01/04/2021	31/03/2023
SWB	SWBHT	GP Cover for EABs								01/04/2021	31/03/2023
SWB	Poplars	Covid Beds			NHS Short form	Bilateral		N/A	N/A	13/11/2020	31/03/2021
SWB	Trust in Care	Domiciliary Care Packages			NHS Short form	Bilateral		N/A	N/A	26/11/2020	31/03/2021
SWB	Sandwell Care Services	Domiciliary Care Packages			NHS Short form	Bilateral		N/A	N/A	26/11/2020	31/03/2021
SWB	Crossroads	Pop in service			NHS Short form	Bilateral		N/A	N/A	01/04/2019	31/03/2021
SWB	Murray Hall Community Trust (T2 - Getting Help)	Emotional health and wellbeing for children and young people			NHS Short form	Bilateral		N/A	N/A	01/04/2021	31/03/2022
BSOL	Autism West Midlands - JP - part of several Joint commissioning contracts with	Improve the life of adults with autism and their carers			NHS Short form	Multilateral		BSol CCG	SWB	01/04/2020	31/03/2021
BSOL	Accord Housing: NB Name change from 1 April 2021 to GreenSquareAccord				NHS Short form	Multilateral		BSol CCG	SWB	01/04/2020	31/03/2021
BSOL	CRUSE Bereavement - JP Joint commissioning with BSol				NHS Short form	Multilateral		BSol CCG	SWB	01/04/2020	31/03/2021
BSOL	Common Unity - JP - Joint Commissioning with BSol	Developing community networks around suicide prevention and engagement			NHS Short form	Multilateral		BSol CCG	SWB	01/04/2020	31/03/2021
BSOL	MIND Residential homes x 5 - JP - Joint commissioning BSol	Residential care Homes x 5			NHS Short form	Multilateral		BSol CCG	SWB	01/04/2020	31/03/2021
BSOL	Stonham - JP - Joint commissioning BSol				NHS Short form	Multilateral		BSol CCG	SWB	01/04/2020	31/03/2021
BSOL	Pattigift - JP - Joint Commissioning with BSol				NHS Short form			BSOL	SWB	01/04/2020	31/03/2021
BSOL	Servol - JP - Joint commissioning with BSol				NHS Short form					01/04/2020	31/03/2021
BSOL	St Martin's Centre for Health - JP - Joint commissioning with BSol				NHS Short form					01/04/2020	31/03/2021

BSOL	<b>Bsol Womens Aid</b> - JP - Joint Commissioning with Bsol				NHS Short form					01/04/2020	31/03/2021
Walsall	<b>Rethink Mental Health</b>	Counselling and Education Services			NHS Short form	Bilateral		N/A	N/A	26/02/2020	31/03/2021

## GOVERNING BODIES IN COMMON

**DATE OF MEETING:** 9 March 2020  
**AGENDA ITEM:** 5.1

<b>TITLE OF REPORT:</b>	Joint Health Commissioning Board Update
<b>PURPOSE OF REPORT:</b>	To provide the Governing Bodies in Common an update from items discussed at the Joint Health Commissioning Board.
<b>AUTHOR(S) OF REPORT:</b>	Manisha Patel, Senior Executive Assistant for Chairs, BCWB CCGs Peter McKenzie, Corporate Operations Manager, Wolverhampton CCG
<b>MANAGEMENT LEAD/SIGNED OFF BY:</b>	Mike Hastings, Director of Technology and Operations
<b>PUBLIC OR PRIVATE:</b>	This report is intended for the public domain.
<b>KEY POINTS:</b>	<p><b>Public</b></p> <ul style="list-style-type: none"> <li>• Assurance Reports received from             <ul style="list-style-type: none"> <li>• Finance and Sustainability Assurance Report</li> <li>• Quality and Performance Assurance Report</li> <li>• System Commissioning Assurance Report</li> <li>• Individual Commissioning Assurance Report</li> <li>• Place Commissioning Assurance Report</li> </ul> </li> </ul> <p>This would be the final meeting of the Joint Health Commissioning Board before the formal merger of the 4 CCGs on 1 April 2021.</p>
<b>RECOMMENDATION:</b>	To note the update from the Joint Health Commissioning Board
<b>CONFLICTS OF INTEREST:</b>	None Identified
<b>LINKS TO CORPORATE OBJECTIVES:</b>	Management of CCG functions/ Business as normal
<b>ACTION REQUIRED:</b>	<b>Assurance</b>
<b>Possible implications identified in the paper:</b>	
Financial	
Risk Assurance Framework	
Policy and Legal Obligations	
Equality & Diversity	
Governance	





## **1.0 INTRODUCTION**

- 1.1 This report is to provide the Governing Bodies in Common with an update in terms of what has been discussed at its meeting on the 9 February 2021.

## **2.0 ITEMS DISCUSSED**

### **2.1 Finance and Sustainability Assurance Report**

The Chief Finance Officer (CFO) provided the JHCB with an update on month month 9 (December) 2020/21 financial position.

#### **Temporary Financial Regime**

- In-line with the 2020/21 operational planning timetable, the four Black Country & West Birmingham CCGs (BCWB CCG) submitted a draft financial plan to NHS England & NHS Improvement (NHSE/I) on 5th March 2020. This included a net surplus of £4.5m across the four CCGs.
- However, with the need for the NHS to focus its efforts on the COVID-19 pandemic, NHSE/I issued a letter on 17th March 2020 confirming that the operational planning process had been stood down and a temporary financial regime has been put in place for 2020/21.

#### **Months 1-6 Summary**

- At month 6, the four CCGs reported an in-year year-to-date deficit of £11.877m at ledger close. During month 8, as expected, a retrospective allocation was received totalling £11.678m. Three of the CCGs have effectively delivered a break-even position for the first half of the financial year with NHS Sandwell & West Birmingham CCG reporting a £0.2m deficit. The £0.2m deficit will be recovered in the second half of the year.

#### **Months 7-12 Plan**

- The STP submitted a plan deficit of £27.130m for months 7 to 12 on 22nd October 2020.
- The £27.130m deficit is made up of known issues and errors and of this value the CCGs have submitted a plan deficit of £6.810m due to:
  - o £2.0m pathology digitisation cost pressure
  - o £3.2m GP debt recovery issue
  - o £1.6m DIHC cash funding issue
- It has been recognised by the STP partners that the forecast income and expenditure submitted by each organisation to deliver Phase 3 Recovery and deal with COVID pressures could vary significantly throughout the next six months. Therefore, it was agreed that all organisations would enter into an arrangement, which sees a collective effort to improve the financial position where possible. An update will be provided each month in this paper.

#### **Months 7 Reported Position**

- Against a year-to-date allocation of £1.854bn the four CCGs are reporting expenditure of £1.862bn and a deficit of £8.088m, which is £5.111m adverse to the plan deficit of £2.977m. However, the CCGs are expecting retrospective allocations of £6.210m for month 7-9 COVID-19 Hospital Discharge Programme (HDP) expenditure. This **reduces the reported deficit to £1.879m, which is £1.099m favourable to the plan deficit of £2.977m.**

- Against a full year allocation of £2.530bn the four CCGs are reporting forecast expenditure of £2.542bn and a **deficit of £11.638m, which is £6.037m adverse to the plan deficit of £5.601m**. However, after accounting for the expected retrospective allocations and other forecast HDP expenditure, which should be funded, the **reported forecast deficit reduces to £3.601m, £2.000m favourable to the £5.601m plan deficit**.
- The favourable variance is due to the confirmation received that the CCGs will phase the digitisation of pathology costs across years (£0.500m per CCG), which was one of the main reasons for the CCGs' overall plan deficit. Note that the original plan deficit was £6.810m, which has reduced to £5.610m following receipt of an allocation to partially fund (£1.200m) the GP Debt Recovery issue, which actually totalled £3.200m of the original £6.810m plan deficit. No further allocation will be received in relation to this issue.

**The report was noted for assurance and the committee reviewed and noted the month 9 (December) 2020/21 reported position.**

## 2.2 Quality and Performance Assurance Report

The Chief Nurse presented the Quality and Performance Assurance Report which highlighted the key issues discussed and debated at the Committees December 2020 and January 2021.

Key points of action from those committees are detailed within the report for assurance.

- Continued increase in Covid-19 Outbreaks and transmission rates in community and an increase in positive in-patients within acute and mental health providers resulting in wards & units being closed to admissions to prevent transmission.
- The numbers of staff across all areas continue to be affected and the requirement for them to self-isolate for 14 days is impacting on staffing capacity across the system.
- The two new never events that were first reported to JHCB during the last report have both been classified as wrong site surgery never events. The patients are being fully supported and the investigations are scheduled for completion in February 2021.
- Flu performance across the BCWB system has now been stood down. The end of year position (2021/22) has shown a slight improvement compared to last year, but there is clearly scope for further improvement. An early planning meeting for the 2021/22 programme will be held at the end of March 2021.
- The Covid-19 vaccination programme is progressing well. All four hospital hubs are live, PCN sites are operating effectively and the vaccination site at the Black Country Living Museum went live on the 25th January 2021.
- There were no new risks identified for escalation.

**The report was noted and was assured of the management and monitoring of the action taken to ensure quality of care and safety of our patients, identifying mitigations in place and agreeing any future actions to be taken.**

## 2.3 System Commissioning Assurance Report

The Deputy Accountable Officer presented the System Commissioning Assurance Report following their meeting which had taken place in January 2021.

The Committee had received updates on:

- CCG Strategic Commissioning Strategy
- System Reset 2021/22
- STP Restoration and Recovery
- Acute Care Collaborative progress

- WMAS 111/999 services and relevant service proposals
- Mental Health funding requests
- CSU Contracts
- Risk register

**The report was noted for assurance.**

## **2.4 Individual Commissioning Assurance Report**

The Chief Nurse provided a report containing summaries of the key issues that were discussed at the ICAC Board which was held on the 4th January 2021.

- The majority of board items were presented for assurance of current status of statutory duties and committee recognised the work now underway to align systems and processes across all four CCGs.
- The report highlighted the key issues discussed and debated at the Individual Commissioning Assurance Committee in respect of updates for CCG achieving its statutory duties.

**The Committee noted the contents of the report and to be assured of the management and monitoring of the action taken to ensure quality of care and safety for individually commissioned placements for our patients, identifying mitigations in place and agreeing any future actions to be taken.**

## **2.5 Place Commissioning Assurance Report**

The Deputy Accountable Officer advised that the Place Committees (Dudley, Sandwell and West Birmingham, Walsall and Wolverhampton respectively) had met during November 2020.

Key issues raised across the Committees were:

- Updates on COVID-19
- ICP progress
- Cancer Diagnosis Audit
- CoViD Mortality Review
- ICS Development
- Financial Position
- Governance, including Terms of reference and Risk management
- Updates on CCG merger
- Assurance reports
- Commissioning Strategy and Outcomes Framework Updates on COVID-19

**The report was noted for assurance.**

## **2.6 RISKS**

The were no risks raised at the meeting.

It was noted that due to this being the last meeting of the committee that any risks already assigned would be added to the risk register of a relevant committee within the new organisation as of 1 April 2021.

**Manisha Patel, Senior Executive Assistant to Chairs, Black Country and West Birmingham CCGs**  
**Peter McKenzie, Corporate Operations Manager, Wolverhampton CCG**  
**1 March 2020**

## REPORT SIGN-OFF CHECKLIST

**This section must be completed before the report is submitted to the Admin team. If any of these steps are not applicable please indicate, do not leave blank.**

	<b>Details/ Name</b>	<b>Date</b>
Clinical View		
Public/ Patient View		
Finance Implications discussed with Finance Team		
Quality Implications discussed with Quality and Risk Team		
Equality Implications discussed with CSU Equality and Inclusion Service		
Information Governance implications discussed with IG Support Officer		
Legal/ Policy implications discussed with Governance Teams		
Other Implications (Medicines management, estates, HR, IM&T etc.)		
Any relevant data requirements discussed with CSU Business Intelligence		
<b>Signed off by Report Owner (Must be completed)</b>		

## GOVERNING BODIES IN COMMON

**DATE OF MEETING:** 9 March 2021  
**AGENDA ITEM:** 5.2

<b>TITLE OF REPORT:</b>	Report from the Audit & Governance Committees in common
<b>PURPOSE OF REPORT:</b>	To provide the Governing Bodies in Common Meeting with a summary of the issues considered by the meeting of the Audit & Governance Committees in common, which took place on 12 <sup>th</sup> January 2021.
<b>AUTHOR(S) OF REPORT:</b>	<b>James Green – Chief Finance Officer</b>
<b>MANAGEMENT LEAD/SIGNED OFF BY:</b>	Peter Price - Chair of Audit & Governance
<b>PUBLIC OR PRIVATE:</b>	This report is intended for the public domain
<b>KEY POINTS:</b>	<p>The Committees received reports and updates on the following items:-</p> <ul style="list-style-type: none"> <li>• Financial Issues</li> <li>• Governance</li> <li>• Internal Audit</li> <li>• Counter Fraud</li> <li>• Security Management</li> <li>• External Audit</li> <li>• Risks</li> </ul> <p>Each of these items is briefly discussed within the main body of the report.</p>
<b>RECOMMENDATION:</b>	The Governing Bodies in Common are asked to note the content of this report
<b>CONFLICTS OF INTEREST:</b>	There were no conflicts of interest declared in the meeting
<b>LINKS TO CORPORATE OBJECTIVES:</b>	The delivery of governance and assurance for the CCGs
<b>ACTION REQUIRED:</b>	<input type="checkbox"/> Assurance
<b>Possible implications identified in the paper:</b>	
Financial	Bad debt write-offs were considered by the Committees in Common
Risk Assurance Framework	Note the work underway to jointly manage risks across the four CCGs and preparation for the merged CCG
Policy and Legal Obligations	N/A
Equality & Diversity	Note that the committees received the Workforce Race Equality Standards report
Governance	Discharging corporate governance



## **1.0 INTRODUCTION**

1.1 This report is intended to provide an overview of the issues considered by the Audit & Governance Committees in Common (CiC) which met on 12<sup>th</sup> January 2021.

## **2.0 Main report**

2.1 The A&G meeting was well attended by Lay Members, along with substantial representation from officers of the CCG and members of the Audit firms which provide services to the CCGs (CW Audit, KPMG, Grant Thornton, PWC).

2.2 The Committees received reports and updates on the following items:-

- Financial Issues
- Governance
- Internal Audit
- Counter Fraud
- External Audit
- Risks

Each of these items is briefly discussed in the following sections.

### **2.3 Financial Issues**

The committees received reports and updates covering:-

- Merger Technical Group – A formal project group was established in September 2020 to deal with all financial aspects of the merger of the CCGs including the establishment of a new ledger system, a new bank account, new Standing Financial Instructions, the Scheme of Delegation, a single Payroll Services supplier, etc. This group formally reports to the Joint Finance & Sustainability Committee, and provides assurance to the CiC.  
The CiC received progress updates on the elements set out above. The CiC took assurance that the programme was progressing well.
- Procurement waivers – A report detailing the Single Tender Actions was presented to the CiC. Members asked a number of questions, and further analysis was requested for a number of waivers.
- Scheme of Delegation (SoD) – A proposal to amend the SoD to give a £1,000 approval limit to “supervisors” in finance in order to authorise low value Faster Payments was presented. The CiC supported the proposal.
- Month 9 Governance Statement submission – The CiC noted the report presented which showed a nil return for issues as at month 9 to NHSEI. The CiC approved the submission.
- Losses & Compensations – The CiC approved a recommendation to write-off an outstanding debt of £316k relating to a healthcare provider which had entered into administration in 2018.

### **2.4 Governance**

The CiC considered three items relating to governance.

- Emergency Preparedness Resilience and Response (EPRR) Business Continuity Plans – The CiC received the combined CCG’s policies. A number of amendments and considerations were raised. The reports were approved subject to the amendments being made.
- BC CCGs Information Governance Quarterly Report – Colleagues from the CSU presented highlights from the report which includes an update on IG activity for October 2020 to December 2020 inclusive.
- Policies – The following policies were presented and approved; Information Governance, Data Protection & Confidentiality Security, Information Security, Staff Fair Processing Notice, Dudley CCG Fair Processing Notice.

- Due Diligence (CCG Merger) – The CiC received a report showing progress towards the merger of the four CCGs. A detailed ‘tracker’ was reviewed and it was agreed that further updates would be shared with members ahead of the Extraordinary Audit & Governance CiC meeting in February.

## **2.5 Internal Audit**

An update on progress with work was given by both CW Audit (covering Dudley CCG, Sandwell & West Birmingham CCG, Walsall CCG), and also by PWC covering Wolverhampton CCG.

Various reports were received for each of the four CCGs including; recommendation tracking, Safeguarding, Financial Systems, Financial Governance during COVID.

## **2.6 Counter Fraud**

Reports were given by the two Counter Fraud Teams (CW Audit & PWC) covering progress in respect of open issues.

## **2.7 Security Management**

Reports were received covering issues raised across the four CCGs. The CiC received the report and noted progress against the plan.

## **2.8 External Audit**

The CiC received updates from Grant Thornton team (covering Dudley CCG, Walsall CCG, Wolverhampton CCG) and from KPMG team (covering Sandwell & West Birmingham CCG). The report provide the CiC with an on progress in delivering their responsibilities as external auditors.

- Mental Health Investment Standard – Work has commenced in relation to assessing achievement against the MHIS.
- Updates were also provided in respect of the 20/21 annual audit, and Value For Money.

## **2.8 Risks**

A report was presented to the CiC detailing progress against plans to develop and implement a single risk management framework for April 2021 in the merged CCG. The CiC received the report for assurance.

## **3.0 RECOMMENDATION(s)**

- 1) The Governing Bodies in Common are asked to note the content of this report

**James Green**  
**Chief Finance Officer**

## REPORT SIGN-OFF CHECKLIST

**This section must be completed before the report is submitted to the Admin team. If any of these steps are not applicable please indicate, do not leave blank.**

	<b>Details/ Name</b>	<b>Date</b>
Clinical View		
Public/ Patient View		
Finance Implications discussed with Finance Team		
Quality Implications discussed with Quality and Risk Team		
Equality Implications discussed with CSU Equality and Inclusion Service		
Information Governance implications discussed with IG Support Officer		
Legal/ Policy implications discussed with Governance Teams		
Other Implications (Medicines management, estates, HR, IM&T etc.)		
Any relevant data requirements discussed with CSU Business Intelligence		
<b>Signed off by Report Owner (Must be completed)</b>		



**GOVERNING BODIES IN COMMON**

**DATE OF MEETING:** 9 March 2021  
**AGENDA ITEM:**5.3

<b>TITLE OF REPORT:</b>	Primary Care Commissioning Committee in Common Report
<b>PURPOSE OF REPORT:</b>	To advise the Governing Bodies in Common on key issues discussed and the decisions taken at the Primary Care Commissioning Committee in Common meeting held 23 February 2021.
<b>AUTHOR(S) OF REPORT:</b>	Lisa Maxfield - Deputy Chief Officer (Primary and Community Transformation) – Sandwell & West Birmingham CCG
<b>MANAGEMENT LEAD/SIGNED OFF BY:</b>	Sarb Basi – Director of Primary Care, Black Country and West Birmingham Clinical Commissioning Groups
<b>PUBLIC OR PRIVATE:</b>	Public
<b>KEY POINTS:</b>	The report summaries the key issues discussed and the decisions taken at the Primary Care Commissioning Committee in Common meeting held 23 February 2021.
<b>RECOMMENDATION:</b>	To note the report for assurance
<b>CONFLICTS OF INTEREST:</b>	No conflicts of interest identified in advance
<b>LINKS TO CORPORATE OBJECTIVES:</b>	N/a
<b>ACTION REQUIRED:</b>	<input type="checkbox"/> Assurance
<b>Possible implications identified in the paper:</b>	
Financial	None identified see paper for details
Risk Assurance Framework	None identified
Policy and Legal Obligations	None identified
Equality & Diversity	None identified
Governance	None identified



## **GOVERNING BODIES IN COMMON – 9 March 2021**

### **Primary Care Commissioning Committee in Common Report**

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#### **1.0 INTRODUCTION**

- 1.1 This report summarises the key issues discussed and the decisions taken at the Primary Care Commissioning Committee in Common meeting held on 23 February 2021.

#### **2.0 RESTORATION AND RECOVERY**

- 2.1 The following NHS England guidance and communications were shared with Committee for information;
- Freeing up practices to support Covid vaccination' NHSE letter - 7.1.21
  - Supporting General Practice 2021-2022
  - Freeing up practices to support Covid vaccination' NHSE & I letter – 3.2.21

#### **3.0 VACCINE PROGRAMME UPDATE**

- 3.1 At the beginning of December 2020, Primary Care Networks were invited to confirm their interest to participating in the Enhanced Service, with all practices across the Black Country and West Birmingham signing up. Primary Care responded to the need to mobilise the vaccination programme in a remarkably short timescale, with immense uncertainty, planning regardless to ensure their site(s) were able to stand up within the timeline defined nationally.
- 3.2 Following sign up by each practice to the enhanced service, each group of practices/sites were required to achieve a series of objectives to enable their site to go live:- Site Designation, Readiness Assessment, Collaborative Agreement and Digital Systems.
- 3.3 All sites were required to have in place a Standard Operating Procedure, in line with national guidance to confirm how services would be delivered safely. Each site was supported to develop their Standard Operating Procedure to enable approval for live in the week prior to their first delivery of vaccine. Local Vaccination Sites had been mobilised during December and January on a phase basis.
- 3.4 The enhanced service required a joined-up service for all care homes (already aligned to the PCN) to be vaccinated in December/January where reasonably possible to do so, recognising that outbreaks of Covid-19 may delay full achievement in the timescale advocated.
- 3.5 Forecast performance confirmed that all places were expected to exceed the minimum regional accepted vaccination rate with the exception, one PCN in West Birmingham had experienced significant challenges with uptake due to the location of the site/travel distance. The CCG supported the PCN concerned to agree a series of remedial actions comprising of pop up and roving clinics to address the resistance to travel to the location, a revised workforce model to release more capacity to accommodate pop up and roving clinics and placed a stronger focus on faith/community based provisions.

#### **4.0 PRACTICE REQUEST TO CHANGE PCN**

- 4.1 Wolverhampton Committee approved the request for Griffiths Drive Surgery to join Unity East Network.

## **5.0 APPLICATION TO MERGE THE SLIEVE SURGERY AND HOLLY ROAD MEDICAL PRACTICE**

- 5.1 Sandwell and West Birmingham Committee approved the application to merge M85145 The Slieve Surgery and M85801 Holly Road Medical Practice.
- 5.2 The practices requested the contracts to merge on 1st April 2021.
- 5.3 Both practices are currently based in the same building and therefore, services would continue to be delivered in the same way and there would be improvements in terms of the operational running of the practices and services by the merger of the lists.
- 5.4 The application to merge has been previously considered at Sandwell and West Birmingham Primary Care Operational Group and recommended that approval was given to merge the practices.
- 5.5 Holly Road Medical Practice previously undertook an engagement exercise during January and February 2020, when the practice re-located to 2, The Slieve. At the time, patients were given the option of automatically receiving their care at the new premises or moving to a new GP practice. Other options for relocation during 2020 were also consider at the time and these were outlined to the committee.
- 5.6 As an engagement exercise had already been undertaken, the CCG Engagement Team confirmed that no further engagement was required. Both practices would continue to deliver services from the same building, and therefore, there would be no significant change to current service provision for patients.
- 5.7 The practices confirmed that the proposal to merge was discussed at Primary Care Network Board meetings and no objections had been raised.

## **6.0 APPLICATION TO CLOSE RAYDOCS – NEWTOWN MEDICAL CENTRE’S ASTON PRIDE BRANCH SITE**

- 6.1 Sandwell and West Birmingham Committee approved the application to close the Aston Pride Community Health Centre branch site and relocate all primary care services to the main site at Newtown Medical Centre.
- 6.2 Raydocs – Newtown Medical Centre submitted an application to close its branch site at Aston Pride Community Health Centre, which is approximately 0.4 miles away from their main practice site. The practice would continue to be accessible to patients who use public transport and there would be no change in current service provision.
- 6.3 In March 2020, the practice voluntary vacated their branch site, to allow Sandwell and West Birmingham CCG the opportunity to set up a COVID-19 Primary Care Assessment Centre. The centre was set up in response to the COVID-19 pandemic and allowed COVID-19 symptomatic patients to be assessed and treated in separate primary care premises.
- 6.4 As a result of the practice vacating the branch site in 2020, all patients of the practice are currently being triaged and consulted by telephone, video consultation or face to face consultation at Newtown Medical Centre’s main site.
- 6.5 The listening exercise findings concluded patients supported all primary care services relocating to the main Newtown Medical Centre site, apart from one person and their family who opposed this. There were also no concerns raised from staff, neighbouring GP practices, Pharmacies, and other high influence stakeholders.

6.6 The Premises Review Panel considered the application and recommend approval was given to close Aston Pride branch site.

## **7.0 EXTENSION OF THE PHLEBOTOMY LOCAL INCENTIVE SCHEME**

7.1 Sandwell and West Birmingham Committee approved the 12-month extension of the Phlebotomy LIS for West Birmingham practices from 1st April 2021 – 31st March 2022.

7.2 The Phlebotomy LIS contract with West Birmingham practices was due to end on 31st March 2021.

7.3 A further review of the phlebotomy service was required however, due to the current pressures of COVID-19, it was recommended that the current Phlebotomy LIS was extended for a period of 12 months until 31st March 2022.

7.4 Sandwell and West Birmingham Primary Care Operational Group considered the application and recommended approval was given to extend the Phlebotomy LIS.

## **8.0 ONLINE AND VIDEO CONSULTATION**

8.1 Committee discussed the proposed plan for ensuring online and video consultations and SMS messaging continued to be in place.

8.2 All practices are contractually obliged to offer online and video consultations to patients with digital tools being an essential component of a total triage approach.

8.3 Current contracts were due to end on 31 March 2021 and due to the timescales for transition to a new national procurement framework short term arrangements were needed to ensure continuity for practices and patients before a full procurement was undertaken in the first six months of 21/22. It was proposed that this option exercised with all contracts being extended until 30 September 2021.

8.4 During 20/21 a national contract for video consultation was put in place with AccuRx under GP IT Futures. Whilst this contract was due to come to an end on 31.03.21 we understand that it will now be extended until 31.12.21.

8.5 Whilst the extended national contract would cover video consultation we know that in addition to this practices across BCWB were actively using the SMS Plus modules contained within AccuRX as part of their total triage approach (Pathways, Patient Text and Photo Response and Attach a Document) which would still be available as part of the AccuRX Lite product provided free of charge to practices but would be limited to 20 per practice per week.

8.6 Following discussions at the Joint CCG Digital Strategy Group on 9th February it was concluded this functionality would remain essential for practices operating a total triage model and that the limits within the free AccuRX product would be insufficient for practices. It is therefore recommended that the SMS plus functionality was secured for all practices across BCWB by adding it into the bridging arrangement that will be put in place for online consultations for Sandwell and West Birmingham CCG.

8.7 The national procurement hub confirmed they would undertake a joint procurement for this on our behalf and that we could also add in video consultation to see if the CCG were able to secure a better price for video by including this in the procurement bundle.

- 8.8 The longer term plan for video consultation was to undertake a full procurement exercise via the new DFOVC Framework and would be planned to occur during the first 6 months of 21/22 to ensure new contracts are in place from 1.October 2021 to cover all BCWB practices.
- 8.9 It was recognised there was currently an inequity in funding for SMS with Walsall practices paying for this functionality themselves whilst the other 4 places hold a centrally funded contract. Consideration therefore was needed as to whether we should fund this centrally from 1 April 2021. Work was ongoing to understand the various practice level contracts in place with MJog for SMS in Walsall and an overall discussion with MJog is planned to try to align all contracts to 30 September 2021.
- 8.10 Committee recognised timescales were likely to move within the project and were supportive of the contracts for current online solutions to be extended into the financial year if appropriate.

## **9.0 PRIMARY CARE FRAMEWORKS AND LOCAL INCENTIVE SCHEMES FOR 21/22**

- 9.1 Committee agreed the position in respect of the commissioning of local Primary Care Frameworks and Local Incentive Schemes for 21/22 and agreed to follow the national stance on income protection for QOF.
- 9.2 In light of COVID-19 all of the local primary care frameworks were reviewed and amended in the summer or autumn of 2020/21 with practices asked to deliver against a set of revised indicators.
- 9.3 Looking forward to 2021/22 we now needed to agree the commissioning of our primary care frameworks and LISs. Based on the approach being taken to QOF nationally and the ongoing delivery of the COVID vaccination programme it was recommended that the current primary care schemes and LISs were rolled over into 2021/22
- 9.4 For Dudley, the 'Dudley Quality Outcomes for Health' (DQOFH) framework had been reviewed in line with proposed changes to the National Quality Outcomes Framework (QOF). The new indicators for vaccinations & immunisations and cancer care would be incorporated into DQOFH for 2021/22. The additional funding for the SMI indicators will be incorporated into the existing indicators.
- 9.5 For Walsall CCG, the 'Primary Care Offer' was designed to be a 7 month scheme for 2020/21 and as such the individual targets for 2021/22 would need to be adjusted to reflect a 12 month scheme.
- 9.6 As it currently stands there has been no national announcement of any income protection for QOF into 2021/22 and it is therefore recommended that we follow the national stance on this with no income protection offered against our local schemes. However, should the position on this change nationally we would reflect this locally.

## **10.0 DIGITAL REPORT**

- 10.1 Committee were provided an update on the Progress made by the Digital Work stream of the STP update on STP Digital Projects.
- 10.2 It was recognised a development session would need to be undertaken with the new Committee focusing on digital's requirements for the CCGs moving into ICS'
- 10.3 It was also noted work needed to continue to train and upskill those who aren't IT competent

## **11.0 FINANCE**

- 11.1 Committee noted the reported financial position.
- 11.2 The Black Country and West Birmingham CCG's overall primary care co-commissioning delegated expenditure for the 10-month period was £179.7 million, representing an underspend of £611K. This was forecast to deteriorate to an overspend of £159k (0.1%) against a budget of £217.6 million at the year end, with an overspend of £0.957 million at SWB CCG offset by underspends in Walsall and Wolverhampton CCGs, and a breakeven position in Dudley CCG.
- 11.3 Expenditure on GPFV programmes is in line with the received allocations totalling £11.168 million, with a small underspend due to VAT rebate
- 11.4 An underspend of £1.324m was forecast against other Primary Care budgets totalling £71.997m, the majority of which related to Prescribing budgets, in Wolverhampton. This was partially offset by small variances across services across the other CCGs.
- 11.5 An allocation of £3.8m had been received from the national General Practice Covid Capacity Expansion Fund, to support General Practice as part of the COVID-19 response. PCNs had submitted plans to access this funding and these plans were now being implemented across the system.

## **12.0 QUALITY**

The committee received a report and accepted it for assurance of Primary Care quality and noted no contractual action was needed at his time ...

## **13.0 TRAINING HUB REPORT**

- 13.1 The established locum bank would be part of a collaborative bank to improve the use of locums across the STP. This would be a digital platform that enables locums to be registered and able to access clinical sessions.
- 13.2 A bespoke training programme had been set up for Practice Managers and Admin/Clerical staff and training dates secured. Three Practice Manager Network co-design events had been arranged to take place in February to shape a network support offer.
- 13.3 Three Social Prescribing link worker events took place and the Training Hub would now develop a future support offer based on the outcomes.
- 13.4 The Training Hub successfully bid for an Advanced Practice Clinical Educator and was now looking to recruit to the role.

## **14.0 PRIMARY CARE OPERATIONAL REPORT**

- 14.1 Following feedback from Committee members and in order to standardise the report across the 4 CCGs, the PCOG assurance report was now concise and followed the headings and duties of the terms of reference. There will however, under some circumstances, be a need to report place based discussions that may not be common to all places and these will be included under the practice and place update section. A full set of PCOG notes are available to Committee members on request.

14.2 Given the current Covid-19 situation and the vaccination programme, each of the PCOGs was stood down in January 2021.

## **15.0 ESTATES REPORT**

15.1 Committee in Common received for assurance a report on approved projects and Black Country and West Birmingham estates issues.

## **16.0 PRIMARY CARE COMMISSIONING COMMITTEE RISK REGISTER**

16.1 Risks assigned to Committee were reviewed and updated.

16.2 Committee agreed to add an additional risk to the register in relation primary care capacity as a result of covid-19 and delivering the vaccine programme.

## **17.0 FUTURE PLANNING**

17.1 The committee agreed to further review its Action List, Risks and work plan after the meeting and agree any updates virtually, this would then form part of the due diligence work to be passed over to the incoming PCCC

## **18.0 RECOMMENDATION(s)**

18.1 Governing Bodies in Common are asked to note the report for assurance.

Lisa Maxfield

Deputy Chief Officer (Primary and Community Transformation) – Sandwell & West Birmingham CCG

## REPORT SIGN-OFF CHECKLIST

**This section must be completed before the report is submitted to the Admin team. If any of these steps are not applicable please indicate, do not leave blank.**

	<b>Details/ Name</b>	<b>Date</b>
Clinical View	N/a	
Public/ Patient View	N/a	
Finance Implications discussed with Finance Team	<b>Yes</b>	<b>15/12/2020</b>
Quality Implications discussed with Quality and Risk Team	Yes	<b>15/12/2020</b>
Equality Implications discussed with CSU Equality and Inclusion Service	N/a	
Information Governance implications discussed with IG Support Officer	N/a	
Legal/ Policy implications discussed with Governance Teams	N/a	
Other Implications (Medicines management, estates, HR, IM&T etc.)	N/a	
Any relevant data requirements discussed with CSU Business Intelligence	N/a	
<b>Signed off by Report Owner (Must be completed)</b>	Lisa Maxfield	



## GOVERNING BODIES IN COMMON

**DATE OF MEETING:** 9 March 2021  
**AGENDA ITEM:** 6.1

<b>TITLE OF REPORT:</b>	STP Board Summary Feedback Report
<b>PURPOSE OF REPORT:</b>	The purpose of this report is to provide a brief update of key matters and messages.
<b>AUTHOR(S) OF REPORT:</b>	Alastair McIntyre, Portfolio Director
<b>MANAGEMENT LEAD/SIGNED OFF BY:</b>	Paul Maubach, Accountable Officer
<b>PUBLIC OR PRIVATE:</b>	Public
<b>KEY POINTS:</b>	<ul style="list-style-type: none"> <li>To note that the Quarterly System Review meeting scheduled for January 2021 was stood down. Next QSRM is May 2021.</li> <li>People Board February 2021</li> <li>STP Board 28<sup>th</sup> January was postponed and held on 25<sup>th</sup> February 2021</li> </ul>
<b>RECOMMENDATION:</b>	To note the contents of the report.
<b>CONFLICTS OF INTEREST:</b>	None identified
<b>LINKS TO CORPORATE OBJECTIVES:</b>	<i>Outline how the report is relevant to the corporate objectives</i>
<b>ACTION REQUIRED:</b>	X For Information
<b>Possible implications identified in the paper:</b>	
Financial	
Risk Assurance Framework	
Policy and Legal Obligations	
Equality & Diversity	
Governance	



## **GOVERNING BODIES IN COMMON – 9 March 2021**

### **STP BOARD SUMMARY FEEDBACK REPORT**

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#### **SUMMARY OF THE KEY FINDINGS**

##### **1.0 STP Quarterly Review Meeting January 2021**

- 1.1. The systems quarterly review with NHS England and NHS Improvement scheduled for January 2021 was postponed and rescheduled for 25<sup>th</sup> February 2021.
- 1.2. The January meeting was postponed as part of a coordinated approach to standing down non-critical meetings to allow all staff to focus on supporting the NHS response to the Covid Pandemic.
- 1.3. The next quarterly review is scheduled for May 2021

##### **2.0 People Board 11<sup>th</sup> February 2021**

- 2.1 The BCWB People Board met for a shortened (due to covid pressures) meeting on 11<sup>th</sup> February
- 2.2 The BCWB People Board received updates on;
  - 2.2.1 Dashboard Development noting the work in progress to develop a reporting dashboard.
  - 2.2.2 Health and Well Being the board received a report on the approaches to Staff financial wellbeing that are offered by Health organisations. And a verbal report on the uptake of vaccinations amongst BAME staff
  - 2.2.3 The board received a presentation on the revised priorities for the Equalities Diversity and & Inclusion work stream for 2021/22
  - 2.2.4 Collaborative Bank the board has commissioned CRF to support the agreed work on a Collaborative Bank and received a verbal update on progress including work on standardising (a limited number of) JDs across providers.
- 2.3 The Board also received an update on support resources and noted that the workforce strategy was to be refreshed
- 2.4 The Board received for noting highlight reports from the Boards 6 priority programmes, NHSE/I workforce metrics report and the revised NHS people plan objectives **[Enc]**
- 2.5 The next STP People Board is scheduled for 11 March 2021.

##### **3.0 STP Board 25<sup>th</sup> February 2021**

- 3.1 The Board received an a paper summarising the NHS White paper on Health and Care, noting that the headline timeframe is to lay a bill before parliament in Mary 2021 with an anticipated royal assent in January 2022 for implementation of the proposals from April 2022. The Board noted that this was an ambitious timeframe and much work on the details would be needed nationally, regionally and locally over the coming months. The system already has work underway in its ICS development programme to ensure that debate, engagement and proposals are developed and agreed in good order and in good time.

- 3.2 The board noted that the national designation programme had cancelled the January designation cohort and would now have one final decision point to determine designation for the remaining STPs as ICS. Black Country and West Birmingham is in that cohort and expects to receive confirmation of designation in late March 2021, in time for recognition as an ICS from April 2021.
- 3.3 NHS England and NHS Improvement requested in December 2020 a paused to all appointment processes for ICS system leads - pending clarification on role requirements etc, as a result of the white paper. The Board determined to extend the current interim term of office and to go out to open recruitment as soon as is practical to do so.
- 3.4 The Board also agreed to continue with the existing split of responsibilities for Senior Responsible Officers but to review these when the governance has been agreed for 2021/22. The board also agreed to the roll forward of workstream lead roles [\[table 1\]](#).
- 3.5 The board received;
- 3.5.1 An update on the Reset Programme, noting the work in progress and will receive regular updates going forward;
  - 3.5.2 Updates from the Senior Responsible Office of its subcommittees;
 

Digital	Mike Hastings
UEC	Richard Beeken
Cancer	Diane Wake
Mental Health	MarkAxcell
People Board	Alan Duffell
Health Inequalities	Paul Maubach
TCP	Paul Maubach
LMNS	Sally Roberts
Clinical Leadership Group	Dr Jonathan Odum
Children and Young People	SRO to be confirmed
LTC	SRO to be confirmed
  - 3.5.3 Updates on the development of place and place partnerships from each place and on the development of provider collaboratives
  - 3.5.4 An update on NHS planning and post covid recovery of performance
  - 3.5.5 An update on the Joint and Integrated commissioning work reported last time.
  - 3.5.6 The Board agreed a paper presented on Renal CKD project.
  - 3.5.7 An update on the Pandemic Vaccination programme

**Alistair McIntyre, Portfolio Director, Healthier Futures (STP)**  
**1<sup>st</sup> March 2021**

**APPENDICES**

**Table 1– Agreed ‘Role’ holders for 2021/22 - Approved at Board February 2021**

*Post Board Note:*

*The Board noted the following role holders and that the Acute Collaboration position was filled until the end of March 2021. Following the board meeting the ‘Acute Collaboration Programme Board’ was to meet, to agree resourcing and forward leadership.*

<b>Role Title</b>	<b>Role Holder</b>	<b>Term</b>	<b>End date</b>
System Lead	Paul Maubach	Interim Role	31.03.22
Medical Director Lead	Jonathan Odum	Fixed Term Role	31.03.22
Chief Nurse and Quality Lead	Sally Roberts	Fixed Term Role	31.03.22
Communications Lead	Laura Broster	Fixed Term Role	31.03.22
Strategic Commissioning Lead	Matt Hartland	Fixed Term Role	31.03.22
System Finance Lead	James Green	Fixed Term Role	31.03.22
<b>Acute Collaboration Lead</b>	<b>Jo Cadman</b>	<b>Fixed Term Role</b>	<b>31.03.21</b>
Workforce / People Lead	Alan Duffell	Fixed Term Role	31.03.22
Digital Lead	Mike Hastings	Fixed Term Role	31.03.22
LA Liaison	Brendan Clifford	PT/FT	31.08.23
VCSE Partnership lead	Stephen Terry	2 year FT	
<i>Governance Lead</i>	<i>Peter McKenzie</i>	<i>PT Secondment from CCG</i>	31.03.22

## REPORT SIGN-OFF CHECKLIST

**This section must be completed before the report is submitted to the Admin team. If any of these steps are not applicable please indicate, do not leave blank.**

	<b>Details/ Name</b>	<b>Date</b>
Clinical View	N/A	02.03.2021
Public/ Patient View	N/A	02.03.2021
Finance Implications discussed with Finance Team	N/A	02.03.2021
Quality Implications discussed with Quality and Risk Team	N/A	02.03.2021
Equality Implications discussed with CSU Equality and Inclusion Service	N/A	02.03.2021
Information Governance implications discussed with IG Support Officer	N/A	02.03.2021
Legal/ Policy implications discussed with Governance Teams	N/A	02.03.2021
Other Implications (Medicines management, estates, HR, IM&T etc.)	N/A	02.03.2021
Any relevant data requirements discussed with CSU Business Intelligence	N/A	02.03.2021
<b>Signed off by Report Owner (Must be completed)</b>	<b>PAUL MAUBACH</b>	<b>02.03.2021</b>

# WE ARE THE NHS:

People Plan for 2020/21 - action for us all



## NHS People Plan 2020/21

People Plan Delivery Board  
Prioritisation

19 January 2021



**ADE WILLIAMS**  
Superintendent  
pharmacist



**ALI ABDI**  
Porter



**ANNE ROBERTS**  
District nurse



**CLAUDIA ANGHEL**  
Midwife



**EMMA KELLY**  
Critical care nurse



**FARZANA HUSSAIN**  
GP



**JACK HANNAY  
MANIKUM**  
111 call handler



**LAURA  
ARROWSMITH**  
COVID-19 ward cleaner



**MARC LYONS**  
ICU consultant



**ROOPAK KHARA**  
General adult  
psychiatrist



**SARAH JENSEN**  
Chief information  
officer



**STUART  
BROOKFIELD**  
Paramedic

We are 1.3 million strong. We are all walks of life, all kinds of experiences. We are the NHS.



INTERNAL – NOT FOR CIRCULATION

# Adjusting our priorities to the current context and the input of the People Plan Delivery Board

## What we have heard

There is little or no capacity to do anything beyond the mission-critical activity, and delivery of the People Plan needs to be in support of that

The priorities are the Covid vaccine, health and wellbeing of staff and operational support including workforce supply


Addressing inequalities and ensuring that BAME staff feel well supported remains crucial and should be embedded in the other themes

## What the People Plan Delivery Board recommends in response:

- Broad consensus for the proposed set of actions which systems and employers will have greater focus on delivering by end March 2021, with further actions to be delivered by end of June 2021.
- The need to strengthen the national response to supporting supply, with a greater emphasis on **workforce planning** in the immediate and medium term and on how we support our **existing** staff, including our BAME staff.
- Finally we heard the need to keep it simple, with minimal impact of reporting for our systems in the next couple of months.

# Proposal for further prioritisation of system and employer-led actions and supporting nationally-led actions for the next 3-6 months


**Our people are safe, and supported to be physically and mentally healthy and well**



**We are open and inclusive, and staff have a voice**



**Making the most of the skills in our teams**



**Recruiting and retaining our people**



**Employer/system action by end March 21**

- Ongoing risk assessments
- Covid (and flu) vaccination
- Access to psychological and physical support
- Encourage health and wellbeing conversations

**Employer/system actions by end March 21**

- Staff networks prominent in contributing to and informing decision-making processes (e.g., on covid vaccination and health and wellbeing of staff at greatest risk)

**Employer/system actions by end Mar 21**

- Safe deployment and CPD investment to support critical care capability and Covid vaccination programme

**Employer/system actions by end Mar 21**

- Develop workforce sharing agreements locally, to enable rapid deployment of our people across localities
- Develop system-level models of recruitment and retention

**Supporting national actions**

- Maintain national HWB offer
- Mental health hubs
- Enhanced OH&WB offer
- Extend support to HWB Guardians and line managers

**Supporting national actions**

- "EDI Inside" - resources and support to priority actions
- Senior systems leader support offer, and increase in digitally-delivered training

**Supporting national actions**

- Covid vaccination programme
- National support for safe deployment in critical care (and other settings under particular pressure)

**Supporting national actions**

- Workforce planning
- Digital passports
- Growing the numbers of clinical support workers
- Retention initiatives focused on at risk cohorts (e.g., over 50s)
- Bringing Back Staff / returners

**Employer/system actions by end June 21**

- Embed health and wellbeing conversations (including training and support to line managers and a means of tracking delivery)

**Employer/system actions by end June 21**

- Delivering against model employer goals
- Eliminating the ethnicity gap in formal disciplinary processes
- Overhaul of recruitment practices

**Employer/system actions by end June 21**

- Digital and remote working plans including technology enhanced learning

**Employer/system actions by end June 21**

- Develop competency-based workforce modelling and planning